

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

June 12, 2019

The Joint Municipal Water and Sewer Commission held its Wednesday, June 12, 2019 meeting at Mediterranean Café in Lexington at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Andy Gambrell, Vice-Chairman – Town of South Congaree
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Brian Carter, City of West Columbia
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Barry Leaphart, Operations	

The Chairman called the meeting to order confirming that the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 5/8/19 meeting. Mr. Joseph Hardee made the motion to accept the minutes as submitted. Mr. Andy Gambrell seconded the motion and it passed unanimously.

The Chairman addressed item four (4) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item five (5) acceptance of RIA Grant – special conditions for Pelion sewer expansion. Mr. Nicholson stated that the Rural Infrastructure Authority awarded the Commission a \$500,000 grant. This grant money can only be used on construction. Another condition to the grant would be to offer free or reduced tap fees for a minimum of 12 months after project completion. Mr. Nicholson recommended that the Commission respond to RIA agreeing to allow customers to tap onto the line with no tap fees for a period of 12 months, and this would apply to residential and businesses. Mr. Bobby Keisler made the motion to accept the RIA Grant along with the special conditions. Mr. Andy Gambrell seconded the motion and it passed unanimously, with Mr. Frank Shumpert recusing himself from the vote.

The Chairman addressed item six (6) Executive Session regarding an easement acquisition related to water CIP-plant transmission main. Mr. Lancer Shull made the motion to go into Executive Session. Mr. Bobby Keisler seconded the motion and it passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session.

Chairman MacDougall addressed item seven (7) regarding possible action in follow up to Executive Session. Mr. Joseph Hardee made a motion to give the General Manager the authority to acquire the easement as discussed in executive session. Mr. Andy Gambrell seconded the motion and it passed unanimously.

The Chairman addressed item eight (8) regarding announcements. Mr. Nicholson stated that Mayor MacDougall was recognized in a Life Magazine article. Ms. Donna Peeler stated that Mayor Michael Bishop wanted to thank the Commission staff for allowing one of his employees to shadow Barry for a day. Mr. Nicholson recognized Madeline Zimmerman for passing her Certified Government Finance Officers exams. She will receive her certification in November.

As there was no other business, Chairman MacDougall adjourned the meeting. The meeting adjourned at 6:45pm.



General Information

- Legislative/Regulatory update; utility relocation officially law; pollutant sharing, water plan funding among issues being discussed
- Cohn Construction continues to make progress at main office and operations facility; operations facility expected to be completed in next 30 days
- Work continues on the Lucity GIS/CMMS integration
- Staff recruitment; Utility Technician positions, AP Clerk; summer internship
- Key personnel changes at City of West Columbia and Town of Swansea
- CAFR recognition from GFOA

Water

- Seasonal water quality concerns emerged with the arrival of high temps affecting chlorine residuals in outlying areas (Pelion and Swansea); we remain vigilant in maintaining adequate supply/quality in all areas; regular meetings with consultants and daily monitoring
- Elevated tank site along US 1 corridor remains under contract (8 acres for \$285,000); finalizing two easements
- Continue to evaluate scope of pipe realignment and clear well project at water plant
- WC HSPS jockey pump and variable frequency drive start-up on 5/14; working very well as designed while we experience unprecedented demands
- Plant transmission main design continues; survey and environmental phase; two easements remaining; more discussion in executive session
- Accelerating CIP schedule on plant transmission main; preliminary discussions with financial advisor about debt strategy, timing relative to current market conditions, project list, etc.
- CDBG funded Pelion Water Main Project final approval pending county release of funds

Wastewater

- Lydia Drive Sewer Extension; route survey and basic layout completed
- RIA application for Pelion extension has been rewarded at full \$500K amount; Special Conditions under consideration this meeting; Notice to Proceed has been given to AECOM

JMWSC at a Glance	May-18	Jun-18	FY18	FY17	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	FY19	Previous
			Growth	Growth												Growth	YTD
Customer Data																	
Water customers	16,525	16,582	4.28%	5.22%	16,632	16,705	16,741	16,792	16,870	16,885	16,957	17,066	17,106	17,178	17,254	4.05%	3.92%
Sewer customers	4,792	4,813	5.39%	6.01%	4,825	4,844	4,847	4,866	4,891	4,892	4,919	4,962	4,976	5,006	5,048	4.88%	4.93%
New water only	38	48	442	525	37	39	33	27	52	13	38	59	37	30	33	398	394
New water/sewer	9	18	232	219	15	19	1	18	21	1	33	29	25	24	45	231	214
Total new customers	47	66	674	744	52	58	34	45	73	14	71	88	62	54	78	629	608

Start accounts	249	238			203	266	189	207	174	179	216	184	216	204	244		
Close accounts	78	83			73	98	79	70	65	48	68	48	65	64	66		
Meters read (AMR)	16,668	16,759			16,813	16,849	16,913	17,002	17,013	17,132	17,105	17,187	17,249	17,313	17,397		
Meters unread (AMR)	31	65			65	89	93	48	84	38	88	57	98	80	68		
Disconnected/nonpmt	93	112			167	191	134	122	150	104	141	77	95	12	162		
Remain disconnected	6	9			12	10	9	9	0	6	11	15	17	2	11		

Water quality complaints

Taste/odor/color	2	0			0	0	13	2	1	5	0	1	2	8	7		
Pressure	5	6			4	4	4	11	9	10	4	7	13	0	10		
Total	7	6			4	4	17	13	10	15	4	8	15	8	17		

Flow Data (MGD)

Water avg daily flows	5.93	6.73			7.31	6.09	6.25	4.98	4.05	3.75	3.52	3.55	4.05	4.75	7.09		
previous year	5.44	5.64			5.79	6.11	5.53	4.82	4.03	3.73	4.45	4.19	4.24	4.51	5.93		
Sewer avg daily (combined)	1.039	1.067			1.033	1.262	1.204	1.531	1.500	1.251	1.208	1.232	1.236	1.249	1.138		
previous year	1.018	0.845			1.148	1.125	1.189	1.122	0.957	0.948	1.04	1.05	1.014	1.022	1.039		

Current projects

																	Res lots
Residential	33	33			34	35	34	31	30	29	27	27	27	27	28	water	sewer
Commercial	22	19			17	17	16	18	16	16	16	17	18	16	16	1,296	895
JMWSC	6	6			6	6	5	5	4	4	4	4	6	5	5		
Total projects	61	58			57	58	55	54	50	49	47	48	51	48	49		
Locates received	974	794			798	758	643	833	776	731	662	726	993	888	955		
Locates marked	411	371			394	393	345	389	327	308	402	475	525	541	562		
Total LF marked	25,825	23,275			24,425	24,325	21,625	25,075	23,850	18,675	25,050	28,070	30,615	33,185	38,755		

Revenues/Expenses thru May 2019

	Actual	Budget	% Budget
Operating Revenues*	14,950,962	15,851,853	94%
Operating Expenses*	7,284,540	9,593,042	76%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.