

## JOINT MUNICIPAL WATER AND SEWER COMMISSION

### MINUTES

**February 12, 2020**

The Joint Municipal Water and Sewer Commission held its Wednesday, February 12, 2020 meeting at the Commission office at 5:30 PM.

### MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington  
Joseph Hardee, Gilbert-Summit Rural Water District  
Bobby Keisler, County of Lexington  
Jerald Sanders, Town of Swansea  
Lancer Shull, Town of Batesburg-Leesville  
Frank Shumpert, Town of Pelion

### OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Barry Leaphart, Operations	Bob Penick, Batesburg-Leesville

An invocation was given, and the Chairman called the meeting to order. Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 1/8/20 meeting. Mr. Joseph Hardee made the motion to accept the minutes as submitted. Mr. Bobby Keisler seconded the motion and it passed unanimously.

The Chairman addressed item four (4) regarding Red Flags Rule. Ms. Stephanie Morton gave an update to the board stating that there had been no major incidents, all of the Commissions controls are in place, and there are no recommended changes.

Chairman MacDougall addressed item five (5) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman addressed item six (6) Executive Session regarding personnel, legal and contractual matter. Mr. Lancer Shull made the motion to go into Executive Session. Mr. Jerald Sanders seconded the motion and it passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session. The Chairman reported that they had one contractual issue and one personnel matter that was discussed during Executive Session, and no vote was taken.

The Chairman addressed item seven (7) regarding possible action in follow up to Executive Session. Mr. Joseph Hardee made the motion to make an eleven percent increase in the salary for the General Manager after review of his position. Mr. Bobby Keisler seconded the motion and it passed unanimously. Mr. Bobby Keisler made a motion to approve the contractual matter regarding the Employment Agreement Amendment and Renewal for the General Manager. Mr. Frank Shumpert seconded the motion and it passed unanimously.

Chairman MacDougall addressed item eight (8) regarding announcements. Mr. Nicholson stated several staff will be attending the South Carolina Environmental Conference March 14 through the 18 in Myrtle Beach. The next Commission meeting will be held March 11, 2020. The Commission will be sponsoring an exchange zone for the Dam to Dam race on February 15<sup>th</sup>. The Commission management staff will be attending the Utility Management Conference February 25<sup>th</sup> through the 28<sup>th</sup>. Mr. Frank Shumpert stated that Mr. Charles Haggard had passed today. Mr. Haggard had served as an alternate Commissioner for several years and had always been a big supporter of the Commission and would be missed.

As there was no other business, Chairman MacDougall adjourned the meeting. The meeting adjourned at 7:20pm.



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**Period covered: January 8 – February 12, 2020**

### **General Information**

- Legislative/Regulatory update; water plan funding, service line responsibility (Harpootlian), disconnects, PFAS/PFOS, plastic pipe bill (Norman)
- Work continues on the Lucity GIS/CMMS integration
- Staff recruitment; Utility Technician position; Technology position established and filled

### **Water**

- Water taste/odor complaints all but gone for the reporting period; meetings/calls with plant personnel and other utilities/consultants to develop the long-term plan continue
- Hwy 378 and Calks Ferry tanks chemically cleaned and inspected; Calks tank mixer was replaced under warranty
- Plant transmission main bid on 2/11/20; apparent low bidder is DS Utilities at approximately \$5.8M

### **Wastewater**

- Bids received on Lydia Drive sewer extension and Pelion Middle School extension; under budget projections; low bidder for Lydia is LAD, for Mulberry is CBG
- Still waiting on response from Cayce attorney to complete deed of sewer Cayce metering stations; there has been some communication back and forth on this (as of 2/11/20)
- Work continues on Old Barnwell/Red Bank Creek Sewer Project; surveying completed; working on PER and SRF application
- Presentation to the CDBG Advisory Committee for the Old Barnwell Sewer Upgrade Phase 2
- Flow from Windstone Pump Station has been transferred to the new Cannon Springs PS
- New magnesium hydroxide feed system installed in Pelion and product renegotiated for net \$.40/gallon savings

JMWSC at a Glance	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY19 Growth	FY18 Growth	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	FY20 Growth	Previous YTD
	<b>Customer Data</b>																
Water customers	16,957	17,066	17,106	17,178	17,254	17,296	4.31%	4.28%	17,341	17,384	17,450	17,494	17,541	17,563	17,636	2.04%	2.26%
Sewer customers	4,919	4,962	4,976	5,006	5,048	5,060	5.13%	5.39%	5,076	5,087	5,120	5,138	5,140	5,161	5,206	3.01%	2.20%
New water only	38	59	37	30	33	30	428	442	34	37	16	36	40	8	23	194	239
New water/sewer	33	29	25	24	45	11	242	232	25	13	22	15	5	14	59	153	108
<b>Total new customers</b>	<b>71</b>	<b>88</b>	<b>62</b>	<b>54</b>	<b>78</b>	<b>41</b>	<b>670</b>	<b>674</b>	<b>59</b>	<b>50</b>	<b>38</b>	<b>51</b>	<b>45</b>	<b>22</b>	<b>82</b>	<b>347</b>	<b>347</b>
Start accounts	216	184	216	204	244	260			262	261	232	234	195	183	150		
Close accounts	68	48	65	64	66	61			95	78	70	73	55	60	50		
Meters read (AMR)	17,105	17,187	17,249	17,313	17,397	17,484			17,499	17,504	17,604	17,691	17,731	17,772	17,772		
Meters unread (AMR)	88	57	98	80	68	64			87	140	83	57	59	48	48		
Disconnected/nonpmt	141	77	95	12	162	NA			11	20	N/A	N/A	218	162	182		
Remain disconnected	11	15	17	2	11	NA			4	3	N/A	N/A	31	26	34		

**Water quality complaints**

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20
Taste/odor/color	0	1	2	8	7	3	5	11	147	18	2	2	5
Pressure	4	7	13	0	10	6	11	6	5	1	4	7	5
<b>Total</b>	<b>4</b>	<b>8</b>	<b>15</b>	<b>8</b>	<b>17</b>	<b>9</b>	<b>16</b>	<b>17</b>	<b>152</b>	<b>19</b>	<b>6</b>	<b>9</b>	<b>10</b>

**Flow Data (MGD)**

Water avg daily flows	3.52	3.55	4.05	4.75	7.09	7.10	7.70	7.65	7.46	6.53	4.58	4.13	3.95
previous year	4.45	4.19	4.24	4.51	5.93	6.73	7.31	6.09	6.25	4.98	4.05	3.75	3.52
Sewer avg daily (combined)	1.208	1.232	1.236	1.249	1.138	1.175	1.061	est	est	1.18	1.197	1.255	1.289
previous year	1.04	1.05	1.014	1.022	1.039	1.067	1.033	1.262	1.204	1.531	1.500	1.251	1.208

**Current projects**

							Res lots								
	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	water	sewer
Residential	27	27	27	27	28		30	31	26	31		30	36		
Commercial	16	17	18	16	16		17	19	15	14		14	14	1,372	940
JMWSC	4	4	6	5	5		4	4	5	6		6	6		
<b>Total projects</b>	<b>47</b>	<b>48</b>	<b>51</b>	<b>48</b>	<b>49</b>		<b>51</b>	<b>54</b>	<b>46</b>	<b>51</b>		<b>50</b>	<b>56</b>		
Locates received	662	726	993	888	955	784	980	884	837	927	582	625	701		
Locates marked	402	475	525	541	562	495	614	609	479	478	342	363	441		
Total LF marked	25,050	28,070	30,615	33,185	38,755	29,895	25,440	39,865	51,790	29,375	24,215	32,300	21,572		

**Revenues/Expenses thru Jan 2020**

	Actual	Budget	% Budget
Operating Revenues*	11,006,072	17,190,030	64%
Operating Expenses*	5,196,246	9,966,033	52%

\*Direct operating revenues/expenses only. Does not include debt service and depreciation information.