

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

August 19, 2020

The Joint Municipal Water and Sewer Commission held its Wednesday, August 19, 2020 meeting by video conference via Zoom Meetings at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Andy Gambrell, Vice-Chairman – Town of South Congaree
Michael Bishop, Town of Springdale
Troy Bivens, Town of Gaston
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Tem Miles, City of West Columbia
Jerald Sanders, Town of Swansea
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Ashton Blocker, Finance	Madeline Zimmerman, Finance
Gene Cox, Technology Program Manager	Brittany Harmon, Finance
Blake Bridwell, City of Cayce	

An invocation was given, and the Chairman called the meeting to order.

The Chairman started with roll call of all who were in attendance.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding Emergency Resolution to conduct electronic meetings. The Chairman stated this resolution would allow for continuance of electronic Commission meetings. A copy was provided to all previously in the agenda packet. Mr. Joseph Hardee made a motion to approve the resolution as submitted. Mr. Bobby Keisler seconded the motion. The Chairman took a roll call vote and all approved.

The Chairman addressed item four (4) regarding consideration of minutes from the 5/13/20 meeting. Mr. Bobby Keisler made the motion to accept the minutes as submitted. Mr. Andy Gambrell seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

Chairman MacDougall addressed item five (5) regarding Election of Officers. The Chairman turned the meeting over to Mr. Nicholson. Mr. Nicholson asked for nominations for Chairman

and Vice-Chairman. Mr. Bobby Keisler made a motion to nominate Mr. Steve MacDougall as Chairman. Mr. Andy Gambrell seconded the motion. As there were no other nominations, Mr. Nicholson took a roll call vote and the motion passed unanimously. Mr. Bobby Keisler made a motion to nominate Mr. Andy Gambrell as Vice-Chairman. Mr. Steve MacDougall seconded the motion. As there were no other nominations, Mr. Nicholson took a roll call vote and the motion passed unanimously. Mr. Nicholson asked for a motion for Secretary and Treasurer. Mr. Steve MacDougall made a motion to keep the same slate of officers, Mr. Jay Nicholson as Treasurer and Ms. Stephanie Morton as Secretary. Mr. Bobby Keisler seconded the motion. Mr. Nicholson took a roll call vote and the motion passed unanimously.

The Chairman addressed item six (6) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item seven (7) Executive Session regarding personnel, legal and contractual matter. Mr. Lancer Shull made the motion to go into Executive Session. Mr. Joseph Hardee seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session. The Chairman reported that they had one contractual issue and one personnel matter that was discussed during Executive Session, and no vote was taken.

The Chairman addressed item eight (8) regarding possible action in follow up to Executive Session. Mr. Joseph Hardee made the motion to adopt the recommended changes to annual and sick leave as submitted, and to include Christmas Eve as an official holiday. Mr. Bobby Keisler seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

Chairman MacDougall addressed item nine (9) regarding announcements. Mr. Nicholson congratulated Madeline Zimmerman on receiving the first Volunteer of the Year Award from the water associations. Mr. Jay Nicholson recognized Ms. Patricia Mazzone for 20 years of service at the Commission from 2000 to 2020. Trish was presented a plaque and the board thanked Ms. Mazzone for her dedication and commitment to the Commission.

As there was no other business, Mr. Michael Bishop made the motion to adjourn. Mr. Lancer Shull seconded the motion and it passed unanimously. The meeting adjourned at 7:15pm.



Period covered: May 13 – August 19, 2020

General Information

- Amid the COVID-19 pandemic commission staff has adapted very well for social distance performance of normal duties; as the new school year begins, we are allowing some flex hours and work from home options for staff with school aged children
- Disconnects and penalties for non-payment were suspended in March and reinstated last month; kudos to customer service and operations for a fairly seamless reinstatement
- Legislative/Regulatory update; Water Utility Council /Water Managers meetings back to monthly; concern remains for lost revenue and for utility improvement funding at the state a national level
- Staff recruitment has resumed and currently accepting applications for Utility Technicians and Utility Locators

Water

- Water taste/odor complaints have remained at bay so far this summer; we are anticipating an uptick in MIB anytime now; we are in a much better position to observe, study and react for evaluation of long-term solutions
- We experienced a couple of total coliform and E.coli positive water samples; resamples showed system to be clean; we believe this was a sampling error due to rain event and sample site conditions
- Preliminary Engineering Report and O₃ pilot study have begun at LMWTP
- The Wooten Company has begun work on the Pelion waterline replacement project
- We have engaged WK Dickson as consulting engineers on the Charter Oak Elevated Water Tank
- Chloramine booster has kept residuals stable throughout the summer; met with Swansea contract operator about settings at the Hwy 321 booster
- DS Utilities has begun construction of the Water Plant Transmission Main
- All tank contract maintenance is up to date; Two Notch tank scheduled for November
- We've had a few additional discussions with B-L related to potential long-term wholesale water supply from JMWSC; we have developed a new wholesale rate model that will be discussed further in executive session

Wastewater

- Lydia Drive sewer extension in Pelion is complete and we have a Permit to Operate
- CBG has completed installation of all piping for the Mulberry extension in Pelion
- Still waiting on response from Cayce attorney to complete deed of sewer Cayce metering stations
- Work continues on Old Barnwell/Red Bank Creek Sewer Project; expecting to bid 10/13/2020



PROGRESS THROUGH COOPERATION

General Manager's Report

August 19, 2020

- Still waiting to hear from the CDBG Advisory Committee for the Old Barnwell Sewer Upgrade Phase 2
- Still waiting on information related to Bluefield East force main location and depth
- Lift station maintenance has returned to some sense of normalcy with scheduled cleaning; several pump repairs/replacement and magnesium hydroxide system repairs over the past few months

JMWSC at a Glance	Jun-19	FY19 Growth	FY18 Growth	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	FY20 Growth	Previous YTD	Jul-20	FY21 Growth
	Customer Data																		
Water customers	17,296	4.31%	4.28%	17,341	17,384	17,450	17,494	17,541	17,563	17,636	17,719	17,751	17,820	17,895	17,956	3.82%	4.31%	18,022	0.37%
Sewer customers	5,060	5.13%	5.39%	5,076	5,087	5,120	5,138	5,140	5,161	5,206	5,249	5,258	5,287	5,327	5,356	5.85%	5.13%	5,393	0.69%
New water only	30	428	442	34	37	16	36	40	8	23	36	20	36	38	25	349	428	25	25
New water/sewer	11	242	232	25	13	22	15	5	14	59	24	17	21	37	32	284	242	34	34
Total new customers	41	670	674	59	50	38	51	45	22	82	60	37	57	75	57	633	670	59	59
Start accounts	260			262	261	232	234	195	183	150	177	205	187	228	275				290
Close accounts	61			95	78	70	73	55	60	50	53	55	44	61	77				80
Meters read (AMR)	17,484			17,499	17,504	17,604	17,691	17,731	17,772	17,772	17,863	17,944	18,021	18,111	18,181				18,251
Meters unread (AMR)	64			87	140	83	57	59	48	48	68	153	68	132	139				160
Disconnected/nonpmt	NA			11	20	N/A	N/A	218	162	182	83	COVID-19	COVID-19	COVID-19	COVID-19				COVID-19
Remain disconnected	NA			4	3	N/A	N/A	31	26	34	19	COVID-19	COVID-19	COVID-19	COVID-19				COVID-19
Water quality complaints																			
Taste/odor/color	3			5	11	147	18	2	2	5	3	3	6	0	3				0
Pressure	6			11	6	5	1	4	7	5	6	3	1	1	18				7
Total	9			16	17	152	19	6	9	10	9	6	2	1	21				10

Flow Data (MGD)

Water avg daily flows	7.10	7.70	7.65	7.46	6.53	4.58	4.13	3.95	3.89	4.45	6.23	6.85	7.13						7.57
previous year	6.73	7.31	6.09	6.25	4.98	4.05	3.75	3.52	3.55	4.05	4.75	7.09	7.10						7.70
Sewer avg daily (combined)	1.175	1.061	est	est	1.18	1.197	1.255	1.289	1.268	1.346	1.193	1.143	1.263						1.234
previous year	1.067	1.033	1.262	1.204	1.531	1.500	1.251	1.208	1.232	1.236	1.249	1.138	1.175						1.061

Current projects

															Res lots		Res lots		
	Residential	Commercial	JMWSC	Total projects	30	31	26	31	30	36	35	36	37	water	sewer	37	water	sewer	
Residential					30	31	26	31	30	36	35	36	37						
Commercial					17	19	15	14	14	14	14	11	12	1,558	1,134	11	1,618	1,059	
JMWSC					4	4	5	6	6	6	7	8	8			9			
Total projects					51	54	46	51	50	56	56	55	57			57			
Locates received	784				980	884	837	927	582	625	701	676	914	978	701	1022			1052
Locates marked	495				614	609	479	478	342	363	441	437	511	687	428	712			681
Total LF marked	29,895				25,440	39,865	51,790	29,375	24,215	32,300	21,572	29,888	35,148	35,537	25,650	44,211			39,867

Revenues/Expenses thru June 2020

	Actual	Budget	% Budget
Operating Revenues*	18,024,793	17,190,030	105%
Operating Expenses*	8,507,379	9,966,033	85%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information

Revenues/Expenses thru July 2020

	Actual	Budget	% Budget
Operating Revenues*	1,833,708	17,950,199	10%
Operating Expenses*	675,149	10,452,964	6%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information