

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

November 18, 2020

The Joint Municipal Water and Sewer Commission held its Wednesday, November 18, 2020 meeting by video conference via Zoom Meetings at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Michael Bishop, Town of Springdale
Troy Bivens, Town of Gaston
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Tem Miles, City of West Columbia
Bobby Porter, Town of South Congaree
Jerald Sanders, Town of Swansea
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Ashton Blocker, Finance	Madeline Zimmerman, Finance

An invocation was given, and the Chairman called the meeting to order.

The Chairman started with roll call of all who were in attendance.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 10/14/20 meeting. Mr. Lancer Shull made the motion to accept the minutes as submitted. Mr. Bobby Keisler seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

The Chairman addressed item four (4) regarding oath of office for a new commissioner. The Secretary read the oath to swear in the new Commissioner for Town of South Congaree, Mr. Bobby Porter, and he responded and agreed to uphold the oath.

Chairman MacDougall addressed item five (5) regarding consideration of proposed changes to Commission Bylaws. Mr. Nicholson stated that the proposed changes were sent out 30 days in advance of the meeting. These changes were recommended by the Commission's legal

counsel. Changes will eliminate the first sentence in Section 4.3 where the Chairman is identified as the Chief Executive Officer, which is not accurate. Section 4.7 will be changed to reflect that the General Manager is the Chief Executive Officer. In compliance with Article 13 of the Bylaws the proposed changes were provided and considered 30 days in advance of the meeting and were unanimously approved by a roll call vote.

Chairman MacDougall addressed item six (6) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman addressed item seven (7) Executive Session regarding personnel, legal and contractual matter. Mr. Troy Bivens made the motion to go into Executive Session. Mr. Bobby Keisler seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session.

Chairman MacDougall addressed item eight (8) regarding possible action in follow up to Executive Session. There were no actions taken.

The Chairman addressed item nine (9) regarding announcements. Mr. Nicholson announced that the Commission would not be having an annual Christmas party as a precaution due to Covid-19. The next Commission meeting will be held on Wednesday, January 13th. Mr. Keisler addressed the board and stated that this might be his last Commission meeting in his official capacity. He expressed that he has thoroughly enjoyed serving on the board and wanted to thank everyone that he's worked with at the Commission, and he will miss it. Ms. Donna Peeler stated that Mr. Keisler has served on the board since 2006 and has never missed a Commission meeting. Chairman MacDougall and others thanked Mr. Keisler for his service.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 6:15pm.



Period covered: October 14 – November 18, 2020

General Information

- Legislative/Regulatory update
- Saluda Basin water quality collaborative
- Risk and Resiliency Assessment underway
- CMMS/CIS/AMI GAP analysis being conducted by Hazen
- Staff recruitment continues; Utility Technician and Engineering positions
- New Stormwater Utility fee being proposed in Lexington County; assessing how it impacts the Commission, including potential source water quality
- Working on development of a Project Portal for developers and CIP

Water

- Sanitary Surveys for JMWSC and Pelion were conducted; no deficiencies noted
- TN Tank scheduled cleaning completed; coating renovation to be scheduled soon
- Water taste/odor complaints have remained relatively nonexistent this year; we continue to monitor Lake Murray water quality on multiple levels
- PER (Preliminary Engineering Report) and O₃ (Ozone) pilot study continue at LMWTP
- The Wooten Company continues work on the Pelion waterline replacement project; waiting on agency responses to environmental assessment
- WK Dickson is progressing with work on the Charter Oak Elevated Water Tank
- Chloramine booster has kept residuals stable throughout the distribution system; we are evaluating chloramine chemistry to assure proper speciation of monochloramine
- DS Utilities continues to make good progress on the Water Plant Transmission Main
- We've received preliminary plans for the Water Transmission Main phase 2
- We've continued discussions with B-L re: long-term wholesale water supply from JMWSC

Wastewater

- Our attorney has made contact with Cayce's attorney again to complete deed of Cayce sewer metering stations
- CBG has completed the Mulberry extension in Pelion; Permit to Operate has been received; some asphalt work remains to be completed
- Work continues on the Old Barnwell/Red Bank Creek Sewer Project; received Army Corps of Engineers for permit; bid date changed to 1/12/2021
- CDBG Advisory Committee has notified us that we will not receive funding for the Old Barnwell Sewer Upgrade Phase 2
- Working with developers of YMCA property (Ashton Lakes) on the close-out of the Colony Lake lift station; proposal from developer is pending

JMWSC at a Glance	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	FY20 Growth	Previous YTD	Jul-20	Aug-20	Sep-20	Oct-20	FY21 Growth	Previous YTD	
	Customer Data																		
Water customers	17,450	17,494	17,541	17,563	17,636	17,719	17,751	17,820	17,895	17,956	3.82%	4.31%	18,022	18,034	18,079	18,120	0.91%	1.19%	
Sewer customers	5,120	5,138	5,140	5,161	5,206	5,249	5,258	5,287	5,327	5,356	5.85%	5.13%	5,393	5,402	5,432	5,451	1.77%	1.61%	
New water only	16	36	40	8	23	36	20	36	38	25	349	428	25	23	17	19	84	123	
New water/sewer	22	15	5	14	59	24	17	21	37	32	284	242	34	11	28	25	98	75	
Total new customers	38	51	45	22	82	60	37	57	75	57	633	670	59	34	45	44	182	198	
Start accounts	232	234	195	183	150	177	205	187	228	275			290	301	233	208			
Close accounts	70	73	55	60	50	53	55	44	61	77			80	80	73	67			
Meters read (AMR)	17,604	17,691	17,731	17,772	17,772	17,863	17,944	18,021	18,111	18,181			18,251	18,341	18,346	18,386			
Meters unread (AMR)	83	57	59	48	48	68	153	68	132	139			160	130	98	155			
Disconnected/nonpmt	N/A	N/A	218	162	182	83	COVID-19	COVID-19	COVID-19	COVID-19			COVID-19	145	155	146			
Remain disconnected	N/A	N/A	31	26	34	19	COVID-19	COVID-19	COVID-19	COVID-19			COVID-19	31	33	13			

Water quality complaints

	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20
Taste/odor/color	147	18	2	2	5	3	3	6	0	3	0	0	2	3
Pressure	5	1	4	7	5	6	3	1	1	18	7	13	4	4
Total	152	19	6	9	10	9	6	2	1	21	10	13	6	7

Flow Data (MGD)

	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20
Water avg daily flows	7.46	6.53	4.58	4.13	3.95	3.89	4.45	6.23	6.85	7.13	7.57	6.38	6.84	5.80
previous year	6.25	4.98	4.05	3.75	3.52	3.55	4.05	4.75	7.09	7.10	7.70	7.65	7.46	6.53
Sewer avg daily (combined)	est	1.18	1.197	1.255	1.289	1.268	1.346	1.193	1.143	1.263	1.234	1.217	1.33	1.17
previous year	1.204	1.531	1.500	1.251	1.208	1.232	1.236	1.249	1.138	1.175	1.061	est	est	1.18

Current projects

											Res lots						Res lots	
	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	water	sewer	Jul-20	Aug-20	Sep-20	Oct-20	water	sewer
Residential	26	31		30	36		35	36		37			37		39	40		
Commercial	15	14		14	14		14	11		12	1,558	1,134	11		18	17	1,733	1,137
JMWSC	5	6		6	6		7	8		8			9		9	9		
Total projects	46	51		50	56		56	55		57			57		66	66		
Locates received	837	927	582	625	701	676	914	978	701	1022	1052	1043	1016	1081				
Locates marked	479	478	342	363	441	437	511	687	428	712	681	640	623	943				
Total LF marked	51,790	29,375	24,215	32,300	21,572	29,888	35,148	35,537	25,650	44,211	39,867	38,000	36,000	28,000				

Revenues/Expenses thru Oct 2020

	Actual	Budget	% Budget
Operating Revenues*	6,857,247	17,950,199	38%
Operating Expenses*	2,932,053	10,452,964	28%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.