

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

January 13, 2021

The Joint Municipal Water and Sewer Commission held its Wednesday, January 13, 2021 meeting by video conference via Zoom Meetings at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Michael Bishop, Town of Springdale
Troy Bivens, Town of Gaston
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Tem Miles, City of West Columbia
Bobby Porter, Town of South Congaree
Jerald Sanders, Town of Swansea
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Ashton Blocker, Finance	Madeline Zimmerman, Finance
Brittany Harmon, Finance	Gene Cox, Tech. Program Manager
Bill Hancock, The Brittingham Group	Bob Mazzone

An invocation was given, and the Chairman called the meeting to order.

The Chairman started with roll call of all who were in attendance.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding Emergency Resolution to conduct electronic meetings. The Chairman stated this resolution would allow for continuance of electronic Commission meetings. A copy was provided to all previously in the agenda packet. Mr. Bobby Keisler made a motion to approve the resolution as submitted. Mr. Lancer Shull seconded the motion. The Chairman took a roll call vote and all approved.

The Chairman addressed item four (4) consideration of minutes from the 11/18/20 meeting. Mr. Joseph Hardee made the motion to accept the minutes as submitted. Mr. Michael Bishop seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

Chairman MacDougall addressed item five (5) regarding election of officer – Vice Chairman. The Chairman opened the floor for nominations. Mr. Bobby Keisler nominated Mr. Joseph Hardee as Vice-Chairman. As there were no other nominations, the Chairman took a roll call vote and the motion passed unanimously.

The Chairman addressed item six (6) regarding the FYE 2020 CAFR presentation. Mr. Jay Nicholson introduced Mr. Bill Hancock from the Brittingham Group. Mr. Bill Hancock extended a special thanks to Mrs. Trish Mazzone for her continued support and help during the years, and wished her a happy retirement. Mr. Hancock presented the CAFR to the board noting several items of interest. After the summary Mr. Bill Hancock asked the board if there were any questions. As there were no questions, the Chairman thanked Mr. Hancock and the Commission staff. Mr. Jay Nicholson thanked the Finance staff for all their hard work.

Chairman MacDougall addressed item seven (7) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman addressed item eight (8) Executive Session regarding personnel, legal and contractual matter. There was no business to discuss so there was no executive session.

Chairman MacDougall addressed item ten (10) regarding announcements. The Chairman congratulated Mr. Hardee on being selected as Vice Chairman. Mr. Jay Nicholson then addressed the board and stated that the Commission wanted to take this time to recognize and congratulate Mrs. Trish Mazzone on her retirement. Staff and Commissioners each took a moment to say something special to Trish, and congratulated her on her retirement.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 6:40pm.



Period covered: November 18, 2020 – January 13, 2021

General Information

- FYE2020 CAFR presented this meeting
- Legislative/Regulatory update; continue to watch various pre-filed legislation that may impact water utilities and public employees in general (i.e. environmental, PEBA, etc.)
- Saluda Basin water quality collaborative continues to develop
- Risk and Resiliency Assessment in progress
- Staff recruitment continues, although paused due to the pandemic; Utility Technician and Engineering positions
- Various technology projects continue to progress; Project Portal, CMMS/CIS/AMI GAP analysis

Water

- Water taste/odor complaints have remained relatively nonexistent this year; we continue to monitor Lake Murray water quality on multiple levels
- PER (Preliminary Engineering Report) and O₃ (Ozone) pilot study continue at LMWTP
- The Wooten Company continues work on the Pelion waterline replacement project; waiting on agency responses to environmental assessment
- WK Dickson is progressing with work on the Charter Oak Elevated Water Tank; tentative bid date 2/16/21
- Chloramine booster has kept residuals stable throughout the distribution system
- DS Utilities continues to make good progress on the Water Plant Transmission Main
- We've received preliminary plans for the Water Transmission Main phase 2; working out easement issues
- We've continued discussions with B-L re: long-term wholesale water supply from JMWSC

Wastewater

- Waiting on Cayce's attorney to complete deed of Cayce sewer metering stations
- Mulberry extension in Pelion is complete; some asphalt work is being redone
- Old Barnwell/Red Bank Creek Sewer Project bids received 1/12/2021; DS Utilities is apparent low bidder at \$2.767M
- Working with developers of YMCA property (Ashton Lakes) on the close-out of the Colony Lake lift station; proposal from developer is pending

JMWSC at a Glance	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	FY20 Growth	Previous YTD	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	FY21 Growth	Previous YTD
	Customer Data																	
Water customers	17,541	17,563	17,636	17,719	17,751	17,820	17,895	17,956	3.82%	4.31%	18,022	18,034	18,079	18,120	18,141	18,215	1.44%	1.60%
Sewer customers	5,140	5,161	5,206	5,249	5,258	5,287	5,327	5,356	5.85%	5.13%	5,393	5,402	5,432	5,451	5,459	5,483	2.37%	2.09%
New water only	40	8	23	36	20	36	38	25	349	428	25	23	17	19	15	36	135	171
New water/sewer	5	14	59	24	17	21	37	32	284	242	34	11	28	25	5	51	154	94
Total new customers	45	22	82	60	37	57	75	57	633	670	59	34	45	44	20	87	289	265
Start accounts	195	183	150	177	205	187	228	275			290	301	233	208		208		
Close accounts	55	60	50	53	55	44	61	77			80	80	73	67		62		
Meters read (AMR)	17,731	17,772	17,772	17,863	17,944	18,021	18,111	18,181			18,251	18,341	18,346	18,386	18,429	18,447		
Meters unread (AMR)	59	48	48	68	153	68	132	139			160	130	98	155	166	108		
Disconnected/nonpmt	218	162	182	83	COVID-19	COVID-19	COVID-19	COVID-19			COVID-19	145	155	146	178	142		
Remain disconnected	31	26	34	19	COVID-19	COVID-19	COVID-19	COVID-19			COVID-19	31	33	13	33	16		

Water quality complaints

	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Taste/odor/color	2	2	5	3	3	6	0	3	0	0	2	3		1
Pressure	4	7	5	6	3	1	1	18	7	13	4	4		9
Total	6	9	10	9	6	2	1	21	10	13	6	7		10

Flow Data (MGD)

	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Water avg daily flows	4.58	4.13	3.95	3.89	4.45	6.23	6.85	7.13	7.57	6.38	6.84	5.80	5.19	4.63
previous year	4.05	3.75	3.52	3.55	4.05	4.75	7.09	7.10	7.70	7.65	7.46	6.53	4.58	4.13
Sewer avg daily (combined)	1.197	1.255	1.289	1.268	1.346	1.193	1.143	1.263	1.234	1.217	1.33	1.17	1.195	1.261
previous year	1.500	1.251	1.208	1.232	1.236	1.249	1.138	1.175	1.061	est	est	1.18	1.197	1.255

Current projects

	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Res lots		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Res lots	
Residential		30	36		35	36		37	water	sewer	37	39	40		37		water	sewer
Commercial		14	14		14	11		12	1,558	1,134	11	18	17		19		1,640	1,075
JMWSC		6	6		7	8		8			9	9	9		10			
Total projects		50	56		56	55		57	57		66	66		66		66		

Locates received	582	625	701	676	914	978	701	1022	1052	1043	1016	1081	667	734
Locates marked	342	363	441	437	511	687	428	712	681	640	623	943	650	731
Total LF marked	24,215	32,300	21,572	29,888	35,148	35,537	25,650	44,211	39,867	38,000	36,000	28,000	44,540	39,307

Revenues/Expenses thru Dec 2020

	Actual	Budget	% Budget
Operating Revenues*	9,608,226	17,950,199	54%
Operating Expenses*	4,557,424	10,452,964	44%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.