

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

February 10, 2021

The Joint Municipal Water and Sewer Commission held its Wednesday, February 10, 2021 meeting by video conference via Zoom Meetings at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Michael Bishop, Town of Springdale
Troy Bivens, Town of Gaston
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Tem Miles, City of West Columbia
Bobby Porter, Town of South Congaree
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Ashton Blocker, Finance
Madeline Zimmerman, Finance	Brittany Harmon, Finance
Gene Cox, Tech. Program Manager	

An invocation was given, and the Chairman called the meeting to order.

The Chairman started with roll call of all who were in attendance.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 01/13/21 meeting. Mr. Lancer Shull made the motion to accept the minutes as submitted. Mr. Bobby Keisler seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

The Chairman addressed item four (4) regarding Red Flag Rules update. Mr. Jay Nicholson gave an update to the board stating that there had been no major incidents, all of the Commissions controls are in place, and there are no recommended changes.

Chairman MacDougall addressed item five (5) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman addressed item six (6) Executive Session regarding personnel, legal and contractual matter. Mr. Bobby Keisler made the motion to go into Executive Session. Mr. Lancer Shull seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session.

The Chairman addressed item seven (7) regarding possible action in follow up to Executive Session. Mr. Tem Miles made a motion to approve the pay increase for Mr. Nicholson as discussed in Executive Session. Mr. Bobby Keisler seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

Chairman MacDougall addressed item eight (8) regarding announcements. Mr. Jay Nicholson stated the next Commission is scheduled for March 10th.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 6:20pm.



Period covered: January 13 – February 10, 2021

General Information

- Staff recruitment has remained paused due to holidays and recent spike in COVID-19 cases
- Biff Blocker has been promoted to Interim Finance Manager following Trish's retirement last month
- FYE 2022 budget planning has begun
- Legislative/Regulatory update; continue to watch legislation that may impact water utilities and public employees in general (i.e. environmental, PEBA, etc.)
- Saluda Basin water quality collaborative continues to develop
- Risk and Resiliency Assessment remains in progress; WK Dickson is completing the draft report and full workbooks for our review
- Various technology projects continue to progress; Project Portal, CMMS/CIS/AMI GAP analysis
- IT infrastructure and SOPs are under review (including cyber security response protocol)

Water

- No significant news on the PER (Preliminary Engineering Report) and O₃ (Ozone) pilot study at LMWTP; running 6-8 weeks behind original schedule, depending on vendor turnaround of recent data submittals
- The Wooten Company continues work on the Pelion waterline replacement project; waiting on agency responses to environmental assessment
- Charter Oak Elevated Water Tank set to bid 2/16/21
- DS Utilities continues to make good progress on the Water Plant Transmission Main; anticipate completion this month
- Water Transmission Main phase 2 construction has begun; bore in from of LHS complete and main being installed
- We've continued discussions with B-L re: long-term wholesale water supply from JMWSC; we're hoping to bring a proposal for consideration soon

Wastewater

- We continue waiting on Cayce's attorney to complete deed of Cayce sewer metering stations
- Mulberry extension in Pelion is complete; we hope to close out this project soon
- Old Barnwell/Red Bank Creek Sewer Project awarded to DS Utilities; pre-construction meeting next week; SCDHEC/RIA approvals received and we anticipate closing the SRF loan in March
- Working with developers of YMCA property (Ashton Lakes) on the close-out of the Colony Lake lift station; proposal from developer is under review

JMWSC at a Glance	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	FY20 Growth	Previous YTD	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	FY21 Growth	Previous YTD
	Customer Data																
Water customers	17,636	17,719	17,751	17,820	17,895	17,956	3.82%	4.31%	18,022	18,034	18,079	18,120	18,141	18,215	18,300	1.92%	2.04%
Sewer customers	5,206	5,249	5,258	5,287	5,327	5,356	5.85%	5.13%	5,393	5,402	5,432	5,451	5,459	5,483	5,547	3.57%	3.01%
New water only	23	36	20	36	38	25	349	428	25	23	17	19	15	36	15	150	194
New water/sewer	59	24	17	21	37	32	284	242	34	11	28	25	5	51	54	208	153
Total new customers	82	60	37	57	75	57	633	670	59	34	45	44	20	87	69	358	347

Start accounts	150	177	205	187	228	275			290	301	233	208		208	177		
Close accounts	50	53	55	44	61	77			80	80	73	67		62	47		
Meters read (AMR)	17,772	17,863	17,944	18,021	18,111	18,181			18,251	18,341	18,346	18,386	18,429	18,447	18,530		
Meters unread (AMR)	48	68	153	68	132	139			160	130	98	155	166	108	122		
Disconnected/nonpmt	182	83	COVID-19	COVID-19	COVID-19	COVID-19			COVID-19	145	155	146	178	142	COVID-19		
Remain disconnected	34	19	COVID-19	COVID-19	COVID-19	COVID-19			COVID-19	31	33	13	33	16	COVID-19		

Water quality complaints

Taste/odor/color	5	3	3	6	0	3			0	0	2	3		1	3		
Pressure	5	6	3	1	1	18			7	13	4	4		9	3		
Total	10	9	6	2	1	21			10	13	6	7		10	6		

Flow Data (MGD)

Water avg daily flows	3.95	3.89	4.45	6.23	6.85	7.13			7.57	6.38	6.84	5.80	5.19	4.63	4.51		
previous year	3.52	3.55	4.05	4.75	7.09	7.10			7.70	7.65	7.46	6.53	4.58	4.13	3.95		
Sewer avg daily (combined)	1.289	1.268	1.346	1.193	1.143	1.263			1.234	1.217	1.33	1.17	1.195	1.261	1.273		
previous year	1.208	1.232	1.236	1.249	1.138	1.175			1.061	est	est	1.18	1.197	1.255	1.289		

Current projects

							Res lots								Res lots		
Residential	36		35	36		37	water	sewer	37		39	40		37	37	water	sewer
Commercial	14		14	11		12	1,558	1,134	11		18	17		19	17	1,628	1,008
JMWSC	6		7	8		8			9		9	9		10	10		
Total projects	56		56	55		57			57		66	66		66	64		

Locates received	701	676	914	978	701	1022			1052	1043	1016	1081	667	734	815		
Locates marked	441	437	511	687	428	712			681	640	623	943	650	731	811		
Total LF marked	21,572	29,888	35,148	35,537	25,650	44,211			39,867	38,000	36,000	28,000	44,540	39,307	48,436		

Revenues/Expenses thru Jan 2021

	Actual	Budget	% Budget
Operating Revenues*	10,946,078	17,950,199	61%
Operating Expenses*	5,380,803	10,452,964	51%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.