

## JOINT MUNICIPAL WATER AND SEWER COMMISSION

### MINUTES

**March 10, 2021**

The Joint Municipal Water and Sewer Commission held its Wednesday, March 10, 2021 meeting by video conference via Zoom Meetings at 5:30 PM.

### MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington  
Joseph Hardee, Vice-Chairman - Gilbert-Summit Rural Water District  
Troy Bivens, Town of Gaston  
Bobby Keisler, County of Lexington  
Tem Miles, City of West Columbia  
Elise Partin, City of Cayce  
Bobby Porter, Town of South Congaree  
Jerald Sanders, Town of Swansea  
Lancer Shull, Town of Batesburg-Leesville  
Frank Shumpert, Town of Pelion

### OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Ashton Blocker, Finance
Madeline Zimmerman, Finance	Gene Cox, Tech. Program Manager
Ray Jones, Parker Poe	

An invocation was given, and the Chairman called the meeting to order.

The Chairman started with roll call of all who were in attendance.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 02/10/21 meeting. Mr. Troy Bivens made the motion to accept the minutes as submitted. Mr. Bobby Keisler seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

The Chairman addressed item four (4) regarding a resolution approving an SRF Loan in an amount not to exceed \$3 million along with forms of the primary documents relating to the SRF Loan. Mr. Nicholson stated that this loan is for the Old Barnwell Rd & Red Bank Creek CIP Project Sewer Master Plan. The anticipated project cost were \$4.1 million, and D.S. Utilities received the award at \$3.5 million. The Commission is requesting approval of an SRF Loan not to exceed \$3 million. Mr. Bobby Keisler made the motion to approve the resolution approving and SRF Loan not to exceed \$3 million along with forms of the primary documents relating to the SRF Loan. Mr. Bobby Porter seconded the motion. The Chairman took a roll call vote and the motion passed unanimously.

Chairman MacDougall addressed item five (5) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman addressed item six (6) regarding Executive Session. As there was no business to discuss so no motion was made to go into Executive Session.

Chairman MacDougall addressed item eight (8) regarding announcements. Mr. Jay Nicholson stated the S.C Ethics filing is due soon, and next Commission is scheduled for April 14<sup>th</sup>.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 6:07pm.



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**Period covered: February 10 – March 10, 2021**

### **General Information**

- Legislative/Regulatory update; continue to watch legislation that may impact water utilities and public employees in general (i.e. environmental, PEBA, etc.)
- FYE 2022 budget planning process has begun
- Risk and Resiliency Assessment remains in progress; WK Dickson has submitted the draft report and full workbooks for our review
- Technology projects continue to progress; Project Portal, CMMS/CIS/AMI GAP analysis; expecting GAP report to be completed this month
- All staff returning to office March 15<sup>th</sup>; social distance and other safety protocols will remain in effect

### **Water**

- Two Notch Tank (office) exterior renovation completed
- Water plant PER (Preliminary Engineering Report) remains behind original schedule – anticipate seeing a draft report next month
- The Wooten Company continues work on the Pelion waterline replacement project; we hope to advertise the project later this month
- Charter Oak Elevated Water Tank bid on February 16<sup>th</sup>; low bidder was CB&I with a bid of \$4.95M (slightly higher than CIP)
- Water Main phase for Charter Oak Tank is complete
- DS Utilities continues to make good progress on the Water Plant Transmission Main; mains installation is complete, currently pressure testing; hope to submit for permitting this month
- Design for Phase two of water transmission main is complete; we hope to advertise this month
- Discussions with B-L re: long-term wholesale water supply from JMWSC continue; we're hoping to bring a proposal for consideration soon

### **Wastewater**

- We continue waiting on Cayce's attorney and our attorney to complete deed of Cayce sewer metering stations
- Mulberry extension in Pelion is complete; we hope to close out this project soon
- DS Utilities has begun work on the Old Barnwell/Red Bank Creek Sewer Project awarded to DS Utilities; SCDHEC/RIA approvals received and we anticipate closing this month
- Working on SCDHEC SRF Questionnaire for the Old Orangeburg to Platt Springs Rd Sewer Upgrade
- Working with developers of YMCA property (Ashton Lakes) on the close-out of the Colony Lake lift station; proposal from developer is under review

JMWSC at a Glance	Feb-20	Mar-20	Apr-20	May-20	Jun-20	FY20 Growth	Previous YTD	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	FY21 Growth	Previous YTD
	<b>Customer Data</b>																
Water customers	17,719	17,751	17,820	17,895	17,956	3.82%	4.31%	18,022	18,034	18,079	18,120	18,141	18,215	18,300	18,391	2.42%	2.04%
Sewer customers	5,249	5,258	5,287	5,327	5,356	5.85%	5.13%	5,393	5,402	5,432	5,451	5,459	5,483	5,547	5,567	3.94%	3.01%
New water only	36	20	36	38	25	349	428	25	23	17	19	15	36	15	53	203	194
New water/sewer	24	17	21	37	32	284	242	34	11	28	25	5	51	54	16	224	153
<b>Total new customers</b>	<b>60</b>	<b>37</b>	<b>57</b>	<b>75</b>	<b>57</b>	<b>633</b>	<b>670</b>	<b>59</b>	<b>34</b>	<b>45</b>	<b>44</b>	<b>20</b>	<b>87</b>	<b>69</b>	<b>69</b>	<b>427</b>	<b>347</b>

Start accounts	177	205	187	228	275			290	301	233	208		208	177	181		
Close accounts	53	55	44	61	77			80	80	73	67		62	47	47		
Meters read (AMR)	17,863	17,944	18,021	18,111	18,181			18,251	18,341	18,346	18,386	18,429	18,447	18,530	18,606		
Meters unread (AMR)	68	153	68	132	139			160	130	98	155	166	108	122	205		
Disconnected/nonpmt	83	COVID-19	COVID-19	COVID-19	COVID-19			COVID-19	145	155	146	178	142	COVID-19	COVID-19		
Remain disconnected	19	COVID-19	COVID-19	COVID-19	COVID-19			COVID-19	31	33	13	33	16	COVID-19	COVID-19		

Water quality complaints

Taste/odor/color	3	3	6	0	3			0	0	2	3		1	3	1		
Pressure	6	3	1	1	18			7	13	4	4		9	3	3		
<b>Total</b>	<b>9</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>21</b>			<b>10</b>	<b>13</b>	<b>6</b>	<b>7</b>		<b>10</b>	<b>6</b>	<b>4</b>		

Flow Data (MGD)

Water avg daily flows	3.89	4.45	6.23	6.85	7.13			7.57	6.38	6.84	5.80	5.19	4.63	4.51	4.32		
previous year	3.55	4.05	4.75	7.09	7.10			7.70	7.65	7.46	6.53	4.58	4.13	3.95	3.89		
Sewer avg daily (combined)	1.268	1.346	1.193	1.143	1.263			1.234	1.217	1.33	1.17	1.195	1.261	1.273	1.367		
previous year	1.232	1.236	1.249	1.138	1.175			1.061	est	est	1.18	1.197	1.255	1.289	1.268		

Current projects

	Res lots					Res lots											
Residential		35	36	37	37	water	sewer	37	39	40	37	37	37	37	37	water	sewer
Commercial		14	11	12	12	1,558	1,134	11	18	17	19	17	15	15	1,704	1,008	
JMWSC		7	8	8	8			9	9	9	10	10	10	10			
<b>Total projects</b>		<b>56</b>	<b>55</b>	<b>57</b>	<b>57</b>			<b>57</b>	<b>66</b>	<b>66</b>	<b>66</b>	<b>64</b>	<b>62</b>	<b>62</b>			

Locates received	676	914	978	701	1022			1052	1043	1016	1081	667	734	815	878		
Locates marked	437	511	687	428	712			681	640	623	943	650	731	811	867		
Total LF marked	29,888	35,148	35,537	25,650	44,211			39,867	38,000	36,000	28,000	44,540	39,307	48,436	70,120		

Revenues/Expenses thru Jan 2021

	Actual	Budget	% Budget
Operating Revenues*	12,179,426	17,950,199	68%
Operating Expenses*	5,926,856	10,452,964	57%

\*Direct operating revenues/expenses only. Does not include debt service and depreciation information.