

# JOINT MUNICIPAL WATER AND SEWER COMMISSION

## MINUTES

September 8, 2021

The Joint Municipal Water and Sewer Commission held its Wednesday, September 8, 2021 meeting at the Commission office at 5:30 PM.

### MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington  
Troy Bivens, Town of Gaston  
Joseph Hardee, Gilbert-Summit Rural Water District  
Bobby Keisler, County of Lexington  
Tem Miles, City of West Columbia  
Bobby Porter, Town of South Congaree  
Justin Ricard, Town of Springdale  
Lancer Shull, Town of Batesburg-Leesville  
Frank Shumpert, Town of Pelion

### OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Gene House, Operations Manager
Ashton Blocker, Finance	Guy Schmoltze, Engineering & Const.
Barry Leaphart, Operations	Donna West, Engineering
Melinda Lee, Customer Service	Candice Morris, Customer Service
Lindsay Jumper, Customer Service	Trent Stafford, Operations
Adam Harmon, Operations	Craig Byrd, Operations
Haley Alexander, Engineering	Madeline Zimmerman, Finance

Chairman called the meeting to order.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 08/18/21 meeting. Mr. Lancer Shull made the motion to accept the minutes as submitted. Mr. Bobby Keisler seconded the motion and it passed unanimously.

The Chairman announced that there was a new alternate Commissioner for Town of Springdale that needed to be sworn in. The Secretary read the oath to swear in the new Commissioner for Town of Springdale, Mr. Justin Ricard, and he responded and agreed to uphold the oath.

Chairman MacDougall addressed item four (4) regarding employee recognition of Ms. Donna West. Mr. Jay Nicholson recognized Ms. Donna West for 20 years of service at the Commission from September 2001 to September 2021. Donna was presented a plaque and the board thanked Ms. West for her dedication and commitment to the Commission.

Chairman MacDougall addressed item five (5) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman addressed item six (6) regarding announcements. Mr. Nicholson announced that WEASC Mid Year Meeting will be held on September 23<sup>rd</sup> at the Town of Lexington complex. The next Commission meeting is scheduled for October 13th.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 6:25pm.



Period covered: August 18 – September 8, 2021

### **General Information**

- Donna West 20yr service recognition
- Legislative/Regulatory update; continue to watch legislation that may impact water utilities and public employees in general (i.e. environmental, PEBA, etc.)
  - ARPA, SRS settlement project funding; will be requesting available funds from the State and County to apply towards water and sewer infrastructure projects
- Technology projects are moving forward; Project Portal, CMMS/CIS/AMI
- Saluda River Basin collaborative resumes meeting tomorrow
- Onsite visit from auditors later this month
- Meeting with RFC later this month to discuss tap fee evaluation
- All staff reporting to the office; social distance and other safety protocols will remain in effect; office is open to public by appointment only, otherwise closed; extending Covid related administrative leave for vaccinated staff members

### **Water**

- CWC water plant expansion meeting held in May following capacity request and completion of PER; no additional feedback from CWC at this time
- Counts Ferry site:
  - Geotechnical work will resume work this fall
- Charter Oak Elevated Water Tank construction has begun; most of the grading and storm drainage has been completed; construction camera installed
- Design for Phase two of water transmission main is complete; we have delayed advertising due to market volatility and supply chain issues; we have completed a small section in front of Lake Murray Elementary to comply with our commitment to the school district
- The Wooten Company has provided final plans for the Pelion Water Main Project; there was a delay in receiving all permits; we hope to advertise the project soon
- Discussions with B-L re: long-term wholesale water supply from JMWSC continue
- Old Cherokee/St. Peter's Ch Rd relocation for traffic circle was bid by SCDOT; LAD was the low bidder; waiting on DOT for pre-con and project schedule

### **Wastewater**

- We are working to coordinate a meeting with Cayce staff regarding the deed of sewer metering stations
- Mulberry extension in Pelion is complete; closed with Rural Infrastructure Authority (RIA)
- DS Utilities continues work on the Old Barnwell/Red Bank Creek Sewer Project; all bursting complete within Garden Pond Subdivision; remaining 24" on south side of Red Bank Creek and CIPP along pond dam between Garden Pond and Land of the Lakes



PROGRESS THROUGH COOPERATION

## General Manager's Report

September 8, 2021

- We are on the Intended Use Plan for SCDHEC SRF for the Old Orangeburg to Platt Springs Rd Sewer Upgrade; we have received CDBG funding for this project; hope to begin engineering soon
- Received RFQs for engineering design on Old Orangeburg Sewer Upgrades; working towards a contract with AECOM
- Working with developers of YMCA property (Ashton Lakes) on the close-out of the Colony Lake lift station; proposal from developer is still under review (comments submitted)

JMWSC at a Glance	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY21 Growth	Previous YTD	Jul-21	Aug-21	FY22 Growth	Previous YTD
	<b>Customer Data</b>																	
Water customers	18,022	18,034	18,079	18,120	18,141	18,215	18,300	18,391	18,448	18,500	18,526	18,563	3.38%	3.82%	18,600	18,632	0.38%	0.43%
Sewer customers	5,393	5,402	5,432	5,451	5,459	5,483	5,547	5,567	5,602	5,634	5,642	5,650	5.49%	5.85%	5,655	5,665	0.28%	0.86%
New water only	25	23	17	19	15	36	15	53	17	19	28	36	303	349	20	16	20	48
New water/sewer	34	11	28	25	5	51	54	16	30	37	4	5	300	284	6	14	6	45
<b>Total new customers</b>	<b>59</b>	<b>34</b>	<b>45</b>	<b>44</b>	<b>20</b>	<b>87</b>	<b>69</b>	<b>69</b>	<b>47</b>	<b>56</b>	<b>32</b>	<b>41</b>	<b>603</b>	<b>633</b>	<b>26</b>	<b>30</b>	<b>26</b>	<b>93</b>
Start accounts	290	301	233	208		208	177	181	263	193	221	271			250	262		
Close accounts	80	80	73	67		62	47	47	69	57	61	78			66	87		
Meters read (AMR)	18,251	18,341	18,346	18,386	18,429	18,447	18,530	18,606	18,687	18,738	18,788	18,819			18,853	18,893		
Meters unread (AMR)	160	130	98	155	166	108	122	205	147	186	202	152			101	94		
Disconnected/nonpmt	COVID-19	145	155	146	178	142	COVID-19	COVID-19	COVID-19	62	115	114			101	91		
Remain disconnected	COVID-19	31	33	13	33	16	COVID-19	COVID-19	COVID-19	22	12	19			22	15		
<b>Water quality complaints</b>																		
Taste/odor/color	0	0	2	3		1	3	1	2	2	0	2			0	1		
Pressure	7	13	4	4		9	3	3	6	7	7	10			6	15		
<b>Total</b>	<b>10</b>	<b>13</b>	<b>6</b>	<b>7</b>		<b>10</b>	<b>6</b>	<b>4</b>	<b>8</b>	<b>9</b>	<b>7</b>	<b>12</b>			<b>6</b>	<b>16</b>		
<b>Flow Data (MGD)</b>																		
Water avg daily flows	7.57	6.38	6.84	5.80	5.19	4.63	4.51	4.32	4.73	7.16	8.14	7.11			6.95	7.32		
previous year	7.70	7.65	7.46	6.53	4.58	4.13	3.95	3.89	4.45	6.23	6.85	7.13			7.57	6.38		
Sewer avg daily (combined)	1.234	1.217	1.33	1.17	1.195	1.261	1.273	1.367	1.397	1.371	1.299	1.357			1.324	1.446		
previous year	1.061	est	est	1.18	1.197	1.255	1.289	1.268	1.346	1.193	1.143	1.263			1.234	1.217		
<b>Current projects</b>																		
Residential	37		39	40		37	37	37		34					33	33	water	sewer
Commercial	11		18	17		19	17	15		15					18	18	1,657	1,084
JMWSC	9		9	9		10	10	10		10					11	11		
<b>Total projects</b>	<b>57</b>		<b>66</b>	<b>66</b>		<b>66</b>	<b>64</b>	<b>62</b>		<b>59</b>					<b>62</b>	<b>62</b>		
Locates received	1052	1043	1016	1081	667	734	815	878	1047	1211	988	1067			1000	1133		
Locates marked	681	640	623	943	650	731	811	867	703	1121	634	651			540	11000		
Total LF marked	39,867	38,000	36,000	28,000	44,540	39,307	48,436	70,120	57,670	55,680	57,670	55,680			63,650	74,510		
<b>Revenues/Expenses thru July 2021</b>		<b>Actual</b>		<b>Budget</b>		<b>% Budget</b>												
Operating Revenues*		3,658,881		18,629,993		20%												
Operating Expenses*		1,519,737		11,431,010		13%												

\*Direct operating revenues/expenses only. Does not include debt service and depreciation information.