

## JOINT MUNICIPAL WATER AND SEWER COMMISSION

### MINUTES

**November 10, 2021**

The Joint Municipal Water and Sewer Commission held its Wednesday, November 10, 2021, meeting at the Commission office at 5:30 PM.

### MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington  
Troy Bivens, Town of Gaston  
Joseph Hardee, Gilbert-Summit Rural Water District  
Bobby Keisler, County of Lexington  
Tem Miles, City of West Columbia  
Bobby Porter, Town of South Congaree  
Michael Bishop, Town of Springdale  
Lancer Shull, Town of Batesburg-Leesville  
Frank Shumpert, Town of Pelion

### OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Gene House, Operations Manager
Ashton Blocker, Finance	Guy Schmoltze, Engineering & Const.
Barry Leaphart, Operations	Brittany Harmon, Finance
Sara Teem, Customer Service	Melinda Lee, Customer Service
Rita Shumpert, Customer Service	Adam Harmon, Operations
Craig Byrd, Operations	David Curry, Operations
Tevin Copeland, Operations	Joseph Hardee, Operations
Donna West, Engineering	Madeline Zimmerman, Finance
Mike Coffey, Operations	Barry Leaphart, Operations
Gene Cox, Technology	

Chairman called the meeting to order.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 10/13/21 meeting. Mr. Joseph Hardee made the motion to accept the minutes as submitted. Mr. Bobby Keisler seconded the motion and it passed unanimously.

Chairman MacDougall gave Mr. Jay Nicholson the floor regarding employee recognition of Ms. Donna Peeler. Mr. Jay Nicholson recognized Ms. Donna Peeler for 17 years of service at the Commission from June 2004 to November 2021 and wished her the best in her retirement. Donna was presented a plaque and the board thanked Ms. Peeler for her dedication and commitment to the Commission.

The Chairman addressed item four (4) regarding adding Stephanie Morton to the bank signature card for the Operating and Payroll accounts. Mr. Jay Nicholson stated that since Ms. Peeler is retiring another staff member needs to be added. Mr. Nicholson requested that Ms. Morton be

added to the TD Bank signatory card since she is the Clerk to Commission. Mr. Bobby Keisler made the motion as submitted. Mr. Tem Miles seconded the motion and it passed unanimously.

Chairman MacDougall addressed item five (5) regarding consideration of contribution of \$2,500 to the WEASC scholarship in memory of James E (Jimmy) Wigglesworth. Mr. Nicholson asked for approval to contribute \$2,500 towards the WEASC scholarship fund due to the fact that he played a huge role in the WEASC and the Commission. Mr. Nicholson stated that several other organizations are planning to match that contribution in the hopes of reaching \$10,000 in scholarship funds that would be named in Mr. Wigglesworth memory. Mr. Joseph Hardee made the motion to approve the motion as submitted. Mr. Michael Bishop seconded the motion and it passed unanimously. Mr. Bishop stated that if the \$10,000 goal wasn't met, bring back before the board for consideration.

The Chairman addressed item six (6) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item seven (7) regarding announcements. Mr. Nicholson announced that the Commission Christmas party is scheduled for December 2, 2021. Chairman MacDougall noted that December 8, 2021, will be the 5<sup>th</sup> Annual Mayor's Prayer Breakfast at the Blowfish Stadium and all are welcome to attend. Mr. Frank Shumpert announced that the Pelion Peanut Party will be held Saturday, November 13<sup>th</sup>.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 7:15pm.



Period covered: October 13 – November 10, 2021

### General Information

- Donna Peeler retiring from full time employment 11/12/2021
- Legislative/Regulatory update; continue to watch legislation that may impact water utilities and public employees in general (i.e. environmental, PEBA, etc.)
- Continuing to chip away at various technology projects; Project Portal, CMMS/CIS/AMI
- Saluda River Basin collaborative meets again 11/18
- COVID - All staff reporting to the office; anticipating reopening of office later this month
- Guy Schmoltze and Gene House attended WEFTEC in Chicago
- Employee health screening; 80% participation
- Passing of Jimmy Wigglesworth; WEASC icon, mentor, friend

### Water

- Hwy 6 tank cleaned and inspected
- Discussions with B-L re: long-term wholesale water supply from JMWSC continue
- Working on pressure and flow operational analysis in White Knoll HS area
- **Current CIP:**
  - Counts Ferry site: Geotech to resume soon
  - Charter Oak Elevated Water Tank construction continues
  - Phase two of water plant transmission main – bidding on hold
  - Pelion Water Main Project
  - Old Cherokee/St. Peter's Ch Rd relocation for traffic circle
  - Black Jack Oak Lane
  - Muddy Springs Water Main Extension
  - Lakewood Water Main Relocation (County)

### Wastewater

- **Current CIP:**
  - Old Barnwell/Red Bank Creek Sewer Project
  - Old Orangeburg Sewer Upgrades
  - YMCA property (Ashton Lakes)
  - Lexington Hill Lift Station evaluation
  - Evaluating growth in Hwy 6/Pelion corridor

JMWSC at a Glance	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY21 Growth	Previous YTD	Jul-21	Aug-21	Sep-21	Oct-21	FY22 Growth	Previous YTD
	<b>Customer Data</b>																
Water customers	18,120	18,141	18,215	18,300	18,391	18,448	18,500	18,526	18,563	3.38%	3.82%	18,600	18,632	18,649	18,676	0.63%	0.91%
Sewer customers	5,451	5,459	5,483	5,547	5,567	5,602	5,634	5,642	5,650	5.49%	5.85%	5,655	5,665	5,671	5,681	0.57%	1.77%
New water only	19	15	36	15	53	17	19	28	36	303	349	20	16	8	17	61	84
New water/sewer	25	5	51	54	16	30	37	4	5	300	284	6	14	5	7	32	98
<b>Total new customers</b>	<b>44</b>	<b>20</b>	<b>87</b>	<b>69</b>	<b>69</b>	<b>47</b>	<b>56</b>	<b>32</b>	<b>41</b>	<b>603</b>	<b>633</b>	<b>26</b>	<b>30</b>	<b>13</b>	<b>24</b>	<b>93</b>	<b>182</b>
Start accounts	208		208	177	181	263	193	221	271			250	262	258	202		
Close accounts	67		62	47	47	69	57	61	78			66	87	71	64		
Meters read (AMR)	18,386	18,429	18,447	18,530	18,606	18,687	18,738	18,788	18,819			18,853	18,893	18,819	18,848		
Meters unread (AMR)	155	166	108	122	205	147	186	202	152			101	94	105	98		
Disconnected/nonpmt	146	178	142	COVID-19	COVID-19	COVID-19	62	115	114			101	91	101	114		
Remain disconnected	13	33	16	COVID-19	COVID-19	COVID-19	22	12	19			22	15	16	14		
<b>Water quality complaints</b>																	
Taste/odor/color	3		1	3	1	2	2	0	2			0	1	5	3		
Pressure	4		9	3	3	6	7	7	10			6	15	1	3		
<b>Total</b>	<b>7</b>		<b>10</b>	<b>6</b>	<b>4</b>	<b>8</b>	<b>9</b>	<b>7</b>	<b>12</b>			<b>6</b>	<b>16</b>	<b>6</b>	<b>6</b>		
<b>Flow Data (MGD)</b>																	
Water avg daily flows	5.80	5.19	4.63	4.51	4.32	4.73	7.16	8.14	7.11			6.95	7.32	6.34	5.40		
previous year	6.53	4.58	4.13	3.95	3.89	4.45	6.23	6.85	7.13			7.57	6.38	6.84	5.80		
Sewer avg daily (combined)	1.17	1.195	1.261	1.273	1.367	1.397	1.371	1.299	1.357			1.324	1.446	1.496	1.39		
previous year	1.18	1.197	1.255	1.289	1.268	1.346	1.193	1.143	1.263			1.234	1.217	1.33	1.17		
<b>Current projects</b>																	
Residential	40		37	37	37		34					33	33	38	38	water	sewer
Commercial	17		19	17	15		15					18	18	19	20	1,937	1,361
JMWSC	9		10	10	10		10					11	11	11	9		
<b>Total projects</b>	<b>66</b>		<b>66</b>	<b>64</b>	<b>62</b>		<b>59</b>					<b>62</b>	<b>62</b>	<b>68</b>	<b>67</b>		
Locates received	1081	667	734	815	878	1047	1211	988	1067			1000	1133	1063	992		
Locates marked	943	650	731	811	867	703	1121	634	651			540	11000	1000	650		
Total LF marked	28,000	44,540	39,307	48,436	70,120	57,670	55,680	57,670	55,680			63,650	74,510	69,270	86,456		

**Revenues/Expenses thru Sep 2021**

	Actual	Budget	% Budget
Operating Revenues*	7,234,728	18,629,993	39%
Operating Expenses*	3,047,223	11,431,010	27%

\*Direct operating revenues/expenses only. Does not include debt service and depreciation information