

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

August 10, 2022

The Joint Municipal Water and Sewer Commission held its Wednesday, August 10, 2022, meeting at the Commission office at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Joseph Hardee, Vice-Chairman - Gilbert-Summit Rural Water District
Troy Bivens, Town of Gaston
Bobby Keisler, County of Lexington
Viola McDaniel, Town of Swansea
Tem Miles, City of West Columbia
Bobby Porter, Town of South Congaree
Juston Ricard, Town of Springdale
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Gene House, Operations Manager
Stephanie Morton, Clerk to Commission	Barry Leaphart, Operations
Ashton Blocker, Finance	Madeline Zimmerman, Finance
Cody Batchelor, Operations	Joseph Hardee, Operations
Caleb Taylor, Engineering	Nathan Craps, Operations
Adam Harmon, Operations	David Curry, Operations
Gene Cox, Operations	Donna West, Engineering
Mallory Coffey, Lexington	Mike Coffey, Operations
Haley Alexander, Engineering	Curtis Teets, Operations
Candice Morris, Customer Service	Sara Teem, Customer Service
Lindsay Jumper, Customer Service	Craig Byrd, Operations

The Chairman called the meeting to order.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 5/18/22 meeting. Mr. Lancer Shull made the motion to accept the minutes as submitted. Mr. Bobby Porter seconded the motion and it passed unanimously.

The Chairman addressed item four (4) regarding Election of Officers. The Chairman turned the meeting over to Mr. Nicholson. Mr. Nicholson asked for nominations for Chairman and Vice-Chairman. Mr. Bobby Keisler made a motion to nominate Mr. Steve MacDougall as Chairman. Mr. Bobby Porter seconded the motion. As there were no other nominations, Mr. Nicholson took a vote and the motion passed unanimously. Mr. Bobby Porter made a motion to nominate Mr. Joseph Hardee as Vice-Chairman. Mr. Bobby Keisler seconded the motion. As there were no other nominations, Chairman MacDougall took a vote and the motion passed unanimously. Mr. Bobby Keisler made a motion to keep the same slate of officers, Mr. Jay Nicholson as Treasurer

and Ms. Stephanie Morton as Secretary. Mr. Joseph Hardee seconded the motion and the motion passed unanimously.

Chairman MacDougall addressed item five (5) regarding employee recognition of Mr. Michael Coffey. Mr. Jay Nicholson recognized Mr. Mike Coffey for 20 years of service at the Commission from July 2002 to July 2022. Mike was presented a plaque and the board thanked Mr. Coffey for his dedication and commitment to the Commission.

Chairman MacDougall addressed item six (6) General Manager's report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item seven (7) Executive Session regarding personnel policy and Counts Ferry property. Mr. Joseph Hardee made the motion to go into Executive Session. Mr. Bobby Keisler seconded the motion and the motion passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session.

The Chairman addressed item eight (8) regarding possible action in follow up to Executive Session. No motions were made.

The Chairman addressed item nine (9) regarding announcements. Mr. Nicholson WEASC Mid-Year meeting has been moved to December. The Commission will be sponsoring a Leadership Lexington Cornhole Tournament on August 27th. The next Commission meeting will be held Wednesday, September 14th.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 6:50pm.



Period covered: May 18 – August 10, 2022

General Information

- Legislative/Regulatory update; movement in leadership at the statehouse; ARPA/SCIIP process has been developed (applications due September 12); regulatory challenges with EPA/SCDHEC
- Technology projects ongoing; Project Portal, CMMS/CIS/AMI, BambooHR
- Saluda River Basin collaborative scheduled to meet again on 8/18
- Evaluation of pond dam sinkhole in Pelion completed; reports provided to the town; we continue to pursue cause
- CWC has advertised for RFPs for CMAR services
- Meeting with RIA staff about planning grant for Swansea and SCIIP application process
- Working with three+one to identify investment opportunities for cash
- Raftelis Financial Consultants will begin tap fee study in the coming weeks
- Mike Coffey 20 years of service; Gene House is Chair of Capital District, Guy Schmolze is President of Lexington Rotary, Haley Alexander received her Master's degree in Environmental Science from OU

Water

- Summer distribution system strategy in effect for maintaining chlorine residuals on south side
- Continue working on pressure and flow operational analysis in White Knoll HS area
- Updated Hydraulic Model for entire distribution system
- **Current/Ongoing CIP:**
 - Charter Oak Elevated Water Tank; hoisting today after delays all summer*
 - Phase two of water plant transmission main - LAD Construction - ≈\$2.77M
 - Tank Control Valves project – LAD Construction - ≈\$330K
 - Pelion Water Main Project – Senn Construction - ≈\$400k
 - Old Cherokee/St. Peter's Ch Rd relocation for traffic circle completed (DOT project)
 - Black Jack Oak Lane (installed, waiting on closeout documents)
 - Muddy Springs Water Main Extension (installed, waiting on closeout documents)
 - B-L Project made the Intended Use Plan for SRF (project #'s 2&3); closed on tank property; continue with survey and design phase

Wastewater

- One SSO at Lexington Hill LS due to check valve failure
- **Current/Ongoing CIP:**
 - Old Orangeburg Sewer Upgrades gravity portion bid 6/12 – LAD - ≈\$640K
 - Old Orangeburg/Platt Springs Sewer Upgrades; preliminary plans; working on property acquisition
 - YMCA property (Ashton Lakes) construction underway
 - Lexington Hills Lift Station rehab (preliminary plans)
 - Two Notch Lift Station #2 rehabilitation (tentative bid date 9/27)
 - Summer Orchard sewer (GSRWD water – working on billing agreement)
 - Evaluating growth in Hwy 6/Pelion corridor; Technical Memorandum completed; more discussion on this in September

JMWSC at a Glance	Jun-21	FY21 Growth	Previous YTD	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	FY22 Growth	Previous YTD	Jul-22
Customer Data																		
Water customers	18,563	3.38%	3.82%	18,600	18,632	18,649	18,676	18,690	18,731	18,824	18,914	18,984	19,014	19,081	19,100	2.89%	3.38%	19,114
Sewer customers	5,650	5.49%	5.85%	5,655	5,665	5,671	5,681	5,680	5,687	5,767	5,832	5,873	5,881	5,923	5,932	4.99%	5.49%	5,936
New water only	36	303	349	20	16	8	17	12	39	12	19	44	16	29	18	250	303	8
New water/sewer	5	300	284	6	14	5	7	1	8	82	56	39	3	40	5	266	300	2
Total new customers	41	603	633	26	30	13	24	13	47	94	75	83	19	69	23	516	603	10
Start accounts	271			250	262	258	202		160	170		225	223		279			251
Close accounts	78			66	87	71	64		41	40		74	71		84			75
Meters read (AMR)	18,819			18,853	18,893	18,819	18,848	18,837	18,919	18,862	19,070	19,137	19,181	19,229	19,290			19,300
Meters unread (AMR)	152			101	94	105	98	127	66	158	39	57	95	73	81			96
Disconnected/nonpmt	114			101	91	101	114	124	124	170	141	85	132	155	193			147
Remain disconnected	19			22	15	16	14	18	14	25	26	16	21	21	29			31
Water quality complaints																		
Taste/odor/color	2			0	1	5	3		1	3		2	0		1			2
Pressure	10			6	15	1	3		6	13		4	3		6			4
Total	12			6	16	6	6		7	16		6	3		7			6
Flow Data (MGD)																		
Water avg daily flows	7.11			6.95	7.32	6.34	5.40	4.45	4.13	4.17	4.36	4.62	5.64	7.21	9.19			7.87
previous year	7.13			7.57	6.38	6.84	5.80	5.19	4.63	4.51	4.32	4.73	7.16	8.14	7.11			6.95
Sewer avg daily (combined)	1.357			1.324	1.446	1.496	1.39	1.39	1.34	1.37	1.367	1.329	1.365	1.35	1.34			1.42
previous year	1.263			1.234	1.217	1.33	1.17	1.197	1.255	1.273	1.367	1.397	1.371	1.299	1.357			1.324
Current projects																		
Residential				33	33	38	38		36	33		37	37					42
Commercial				18	18	19	20		21	21		21	23					27
JMWSC				11	11	11	9		9	9		9	9					8
Total projects				62	62	68	67		66	63		67	69					77
Locates received	1067			1000	1133	1063	992	962	900	940	1121	1334	1107	1341	1459			1273
Locates marked	651			540	1100	1000	650	685	504	722	720	765	653	826	926			705
Total LF marked	55,680			63,650	74,510	69,270	86,456	87,252	74,887	68,755	64,715	56,580	52,380	65,570	63,735			59,070

Revenues/Expenses thru June 2022

	Actual	Budget	% Budget
Operating Revenues*	19,577,728	18,629,993	105%
Operating Expenses*	9,688,034	11,431,010	85%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.

Revenues/Expenses thru July 2022

	Actual	Budget	% Budget
Operating Revenues*	2,184,928	19,772,905	11%
Operating Expenses*	540,780	12,401,779	4%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.