

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

February 8, 2023

The Joint Municipal Water and Sewer Commission held its Wednesday, February 8, 2023, meeting at the Commission office at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Joseph Hardee, Vice-Chairman - Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Tem Miles, City of West Columbia
Elise Partin, City of Cayce
Bobby Porter, Town of South Congaree
Juston Ricard, Town of Springdale
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Gene House, Operations Manager
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Ashton Blocker, Finance	Barry Leaphart, Operations
Mayor Cindy Campbell, South Congaree	Madeline Zimmerman, Finance
Brittany Harmon, Finance	Nathan Craps, Operations
Tevin Copeland, Operations	

The Chairman called the meeting to order.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 1/11/23 meeting. Mr. Bobby Keisler made the motion to accept the minutes as submitted. Mr. Frank Shumpert seconded the motion and it passed unanimously.

The Chairman stated that there were two employee recognitions that need to be moved up on the agenda. Mr. Nicholson recognized Mr. Nathan Craps who received the Rookie of the Year award and Mr. Tevin Copeland who received the Customer Service award at January's WEASC Capital District meeting. The board congratulated them and thanked them for their service.

The Chairman addressed item four (4) Red Flag Rules. Ms. Stephanie Morton gave an update to the board stating that there had been no major incidents, all the Commissions controls are in place, and there are no recommended changes.

Chairman MacDougall addressed item five (5) FYE 2022 ACFR presentation. Mr. Bill Hancock could not be present, so Mr. Biff Blocker gave a presentation to the board and highlighted some items in the ACFR. Mr. Jay Nicholson thanked the Finance staff for all their hard work.

The Chairman addressed item six (6) Executive Report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman asked if there were any questions or comments after Mr. Nicholson's report. Ms. Elise Partin stated that she had been hearing misinformation or miscommunication regarding South Congaree's sewer service territory which is in City of Cayce's 208 service territory. Mr. Guy Schmoltze explained the series of events with regards to assisting South Congaree. Ms. Partin stated that she thought an email did need to go to council. Mr. Miles requested that if there were any emails sent out on this issue that he be copied on them as well. After much discussion, Mr. Nicholson stated that Mayor Campbell is welcome to share the email thread that he sent to her a couple of weeks ago that lays everything out very clearly.

The Chairman addressed item seven (7) regarding Executive Session regarding personnel, legal, contractual matter, and GM Evaluation. Mr. Lancer Shull made the motion to go into Executive Session. Mr. Bobby Porter seconded the motion and the motion passed unanimously.

Coming out of Executive Session the Chairman stated that the only motion made during Executive Session was the motion to adjourn. The Chairman stated that Mr. Tem Miles made the motion to adjourn, and Mr. Joey Hardee seconded the motion, and it was unanimous.

The Chairman addressed item eight (8) possible action in follow up to Executive Session. Mr. Tem Miles made a motion to increase Mr. Nicholson's pay as discussed in Executive Session. Mr. Bobby Porter seconded the motion. The Chairman took a vote and it passed with one opposing vote (Commissioner Partin). Ms. Elise Partin stated after the vote that it's not that she doesn't support the director, but just want to make sure we are looking out for the rate payers, and making sure salaries are in line with the region.

Chairman MacDougall addressed item nine (9) regarding announcements. Chairman MacDougall recognized Mr. Nicholson for 25 years of service and presented him with a plaque. Mr. Nicholson announced the next Commission meeting will be held on March 8, 2023. Mr. Nicholson asked everyone to keep Ms. Beth Shumpert in their prayers and Mr. Bobby Keisler as he is scheduled for surgery tomorrow.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 6:45pm.



PROGRESS THROUGH COOPERATION

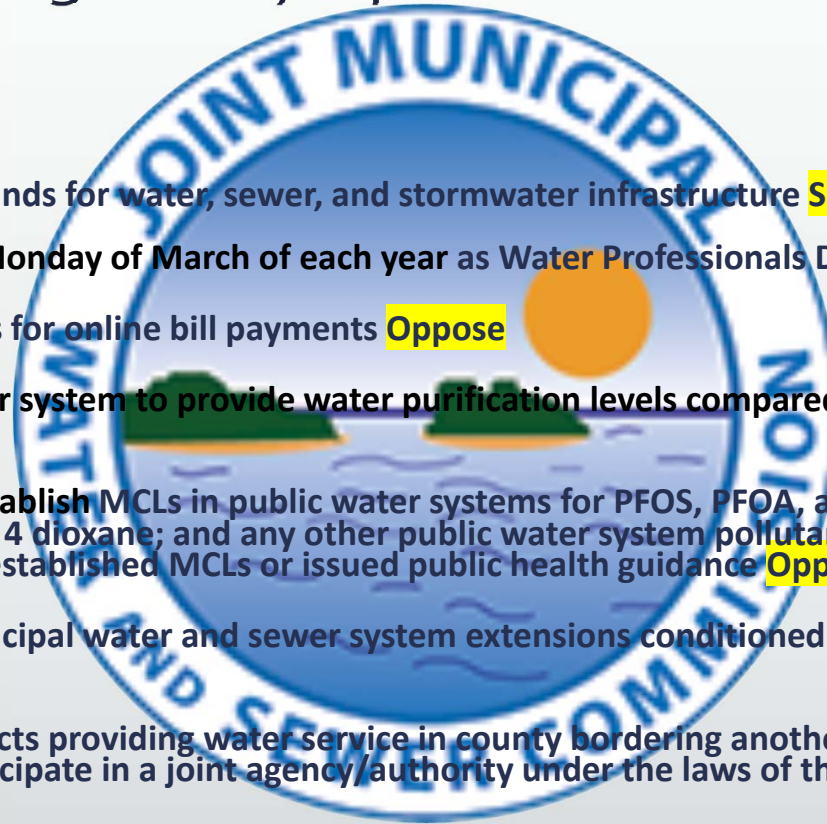
Executive Report

January 11 – February 8, 2023

Legislative/Regulatory Update

State Gov't

- [H 3604](#) Appropriates ARPA funds for water, sewer, and stormwater infrastructure **Support**
- [H 3799](#) Designates the first Monday of March of each year as Water Professionals Day **Support**
- [H 3157](#) Prohibits service fees for online bill payments **Oppose**
- [H 3478](#) Requires public water system to provide water purification levels compared to minimum WQS **Oppose**
- [H 3498](#) Requires DHEC to establish MCLs in public water systems for PFOS, PFOA, and other PFAS compounds; chromium-6; 1, 4 dioxane; and any other public water system pollutants for which at least 2 other states have established MCLs or issued public health guidance **Oppose**
- [H 3770 / S 198](#) Prohibit municipal water and sewer system extensions conditioned on annexation **Oppose**
- [H 3846](#) Enables special districts providing water service in county bordering another state to become a member and participate in a joint agency/authority under the laws of the adjoining state **Support**



Legislative/Regulatory Update

- **Water Utility Council**
 - Meeting 2/15/23
- **LCRI (Lead and Copper Rule Improvements)**
 - Primacy revisions
- **PFOA/PFOS (Per and Polyfluoroalkyl Substances)**
 - Proposed MCLs and MCLGs expected this month
 - Comms for the public under review
- **Saluda River Basin – State Water Plan**
 - Appointments announced last week



Workforce

- **Staff Recognition**

- WEASC Capital District Awards
 - Customer Service Award – Teyin Copeland
 - Rookie of the Year Award – Nathan Craps
- WEASC Capital District Awards

- **Training and Education**

- Capital District Technical Sessions
- Asbestos Pipe Training
- Flagger Safety Training
- In-house training day on 2/20/23

- **Staffing - Operations**

- Applications received for Admin and Tech positions; interviews in the coming weeks



Operations

- **Tank Maintenance**

- Calks Ferry washout this week
- Mixers being replaced in Red Bank Tank (warranty) and Two Notch Tank (waiting on quote)
- Assisting Swansea with scheduled tank maintenance

- **Water Quality**

- Water quality and chlorine residual remain stable throughout distribution system

- **Supply Chain**

- Inventory challenges improving; meter/ERT supply returning to normal



Engineering & Construction

- **Technology – GIS/CMMS/IT**
 - CMMS (CityWorks); Woopert
 - RFQ for AMI assistance to be advertised in the near future
 - Guy is presenting at Utility Management Conference on the Project Portal

Finance & Customer Service

- **Human Resources**
 - BambooHR
- **Tap Fee Study**
 - Raftelis Financial Consultants; results pending
- **ACFR**
 - Presented this meeting
- **Customer Information System (CIS) Upgrade**
 - CIS decision narrowing in on SpryPoint



Capital Improvements Program

▪ Water Projects

- Charter Oak Elevated Water Tank; tank fill scheduled for 2/20/23
- Phase two of water plant transmission main; waiting on material deliveries
- Tank Control Valves project; construction has begun
- Pelion Water Main Project; still waiting on pipe deliveries
- Black Jack Oak Lane; waiting on permitting and closeout
- Muddy Springs Water Main Extension; waiting on permitting and closeout
- B-L Project; design phase; public meeting was held 1/10/23 (SRF requirement)
- Bluefield Rd Water Main extension; set to bed February 28, 2023
- Fort's Ridge subdivision (Pelion) to extend main along Lydia Dr for improved flows; design phase



Capital Improvements Program

- **Sewer Projects**

- Old Orangeburg Sewer Upgrades gravity portion; anticipate project completion next month
- Old Orangeburg/Platt Springs Sewer Upgrades; preliminary plans and easement exhibits
- Ashton Lakes (YMCA property); closeout of existing Colony Lake LS to be completed this month
- Lexington Hills Lift Station rehab; planning phase
- Two Notch Lift Station #2 rehabilitation; waiting on materials
- Bluefield Pump Station; design phase



JMWSC at a Glance	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	FY22	Previous	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	FY23	Previous
							Growth	YTD							Growth	YTD	
Customer Data																	
Water customers	18,824	18,914	18,984	19,014	19,081	19,100	2.89%	3.38%	19,114	19,213	19,228	19,263	19,340	19,416	19,473	1.95%	1.41%
Sewer customers	5,767	5,832	5,873	5,881	5,923	5,932	4.99%	5.49%	5,936	6,008	6,027	6,063	6,135	6,212	6,259	5.51%	2.07%
New water only	12	19	44	16	29	18	250	303	8	41	4	6	12	6	9	86	124
New water/sewer	82	56	39	3	40	5	266	300	2	67	16	36	39	86	9	255	123
Total new customers	94	75	83	19	69	23	516	603	10	108	20	42	51	92	18	341	247
Start accounts	170		225	223		279			251	286	208	209		153	222		
Close accounts	40		74	71		84			75	103	79	54		38	42		
Meters read (AMR)	18,862	19,070	19,137	19,181	19,229	19,290			19,300	19,316	19,349	19,439	19,398	19,361	19,084		
Meters unread (AMR)	158	39	57	95	73	81			96	89	158	94	170	278	639		
Disconnected/nonpmt	170	141	85	132	155	193			147	171	178	135	159		201		
Remain disconnected	25	26	16	21	21	29			31	26	27	10	23		34		
Water quality complaints																	
Taste/odor/color	3		2	0		1			2	2	1	1		0	0		
Pressure	13		4	3		6			4	3	4	6		2	1		
Total	16		6	3		7			6	5	5	7		2	1		
Flow Data (MGD)																	
Water avg daily flows	4.17	4.36	4.62	5.64	7.21	9.19			7.87	8.10	7.85	6.54	5.08	5.25	*4.71		
previous year	4.51	4.32	4.73	7.16	8.14	7.11			6.95	7.32	6.34	5.40	4.45	4.13	4.17		
Sewer avg daily (combined)	1.37	1.367	1.329	1.365	1.35	1.34			1.42	1.38	1.45	1.37	1.377	1.395	1.429		
previous year	1.273	1.367	1.397	1.371	1.299	1.357			1.324	1.446	1.496	1.39	1.39	1.34	1.37		
Current projects																	
Residential	33		37	37					42	42		42		41	41	Res lots	
Commercial	21		21	23					27	27		29		26	23	water	sewer
JMWSC	9		9	9					8	8		9		9	9	2,153	1,540
Total projects	63		67	69					77	77		80		76	73		
Locates received	940	1121	1334	1107	1341	1459			1273	1457	1190	1198	1198	1086	1297		
Locates marked	722	720	765	653	826	926			705	897	722	729	747	620	860		
Total LF marked	68,755	64,715	56,580	52,380	65,570	63,735			59,070	48,750	46,620	59,310	46,795	52,353	67,830		

Revenues/Expenses thru Jan 2023	Actual	Budget	% Budget
Operating Revenues*	12,844,021	19,772,905	65%
Operating Expenses*	5,852,896	12,401,779	47%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.



PROGRESS THROUGH COOPERATION