

# JOINT MUNICIPAL WATER AND SEWER COMMISSION

## MINUTES

**March 8, 2023**

The Joint Municipal Water and Sewer Commission held its Wednesday, March 8, 2023, meeting at the Commission office at 5:30 PM.

### MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington  
Joseph Hardee, Vice-Chairman - Gilbert-Summit Rural Water District  
Cindy Campbell, Town of South Congaree  
James Jenkins, City of Cayce  
Bobby Keisler, County of Lexington  
Viola McDaniel, Town of Swansea  
Tem Miles, City of West Columbia  
Juston Ricard, Town of Springdale  
Lancer Shull, Town of Batesburg-Leesville  
Frank Shumpert, Town of Pelion

### OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Gene House, Operations Manager
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Ashton Blocker, Finance	Barry Leaphart, Operations
Jonathan Ladd, Black & Veatch	Melinda Lee, Operations
Don Franklin, Black & Veatch	

The Chairman called the meeting to order.

Chairman MacDougall stated that the agenda needed to be amended due to swearing in a new Commissioner. Chairman MacDougall stated that Mr. Bobby Porter was not going to make it and the alternate for South Congaree was present and needed to be sworn in. Mr. Tem Miles made the motion to amend the agenda. Mr. Bobby Keisler seconded the motion and it passed unanimously.

The Chairman introduced Mayor Cindy Campbell as the alternate Commissioner for Town of South Congaree. The Secretary read the oath to swear in the new Commissioner for Town of South Congaree, and she responded and agreed to uphold the oath.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 2/8/23 meeting. Mr. Joseph Hardee made the motion to accept the minutes as submitted. Mr. Tem Miles seconded the motion and it passed unanimously.

The Chairman addressed item four (4) executive report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item five (5) regarding consideration of a donation to Lexington High School Art Department. Mr. Nicholson asked for consideration of a donation to the art department for their help in designing the Hwy 1 water tank logo. Mr. Allan Anderson at Lexington High School took on this project and spent many hours on it and didn't charge anything for his time and efforts. Mr. Nicholson stated that the school could use iPads for the Art Department, and \$5,000 would get them about 9 iPads. Mr. Nicholson asked for consideration of \$10,000 donation to Lexington High School Art Department and consideration of gift cards to Mr. Anderson for his work on this project. Mr. Tem Miles made the motion to donate \$10,000 to Lexington High School Art Department, and issue Mr. Allan Anderson gift cards up to \$600 for his efforts. Mr. Bobby Keisler seconded the motion and it passed unanimously.

The Chairman addressed item six (6) Counts Ferry property conceptual design plan from Black & Veatch. Mr. Jay Nicholson introduced Don Franklin and Jonathan Ladd with Black and Veatch that worked on the Counts Ferry property. Mr. Jonathan Ladd presented a future site plan for the Counts Ferry property, project objective and timeline of the project. Mr. Nicholson asked the Commissioners for some guidance for proceeding as far as a meeting facility. It was a consensus to proceed with moving forward with a meeting facility plan and to bring it back to the board for approval.

Chairman MacDougall addressed item seven (7) regarding Executive Session. There was no business to discuss in Executive Session.

The Chairman addressed item nine (9) announcements. Mr. Nicholson stated that the next Commission meeting will be held on April 12, 2023. The WEASC Conference will be held next week, and several Commission employees will be attending. The Commission management team will be attending the Utility Management Conference the last week in March.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 6:35pm.



PROGRESS THROUGH COOPERATION

# Executive Report

February 8 – March 8, 2023

# Legislative/Regulatory Update

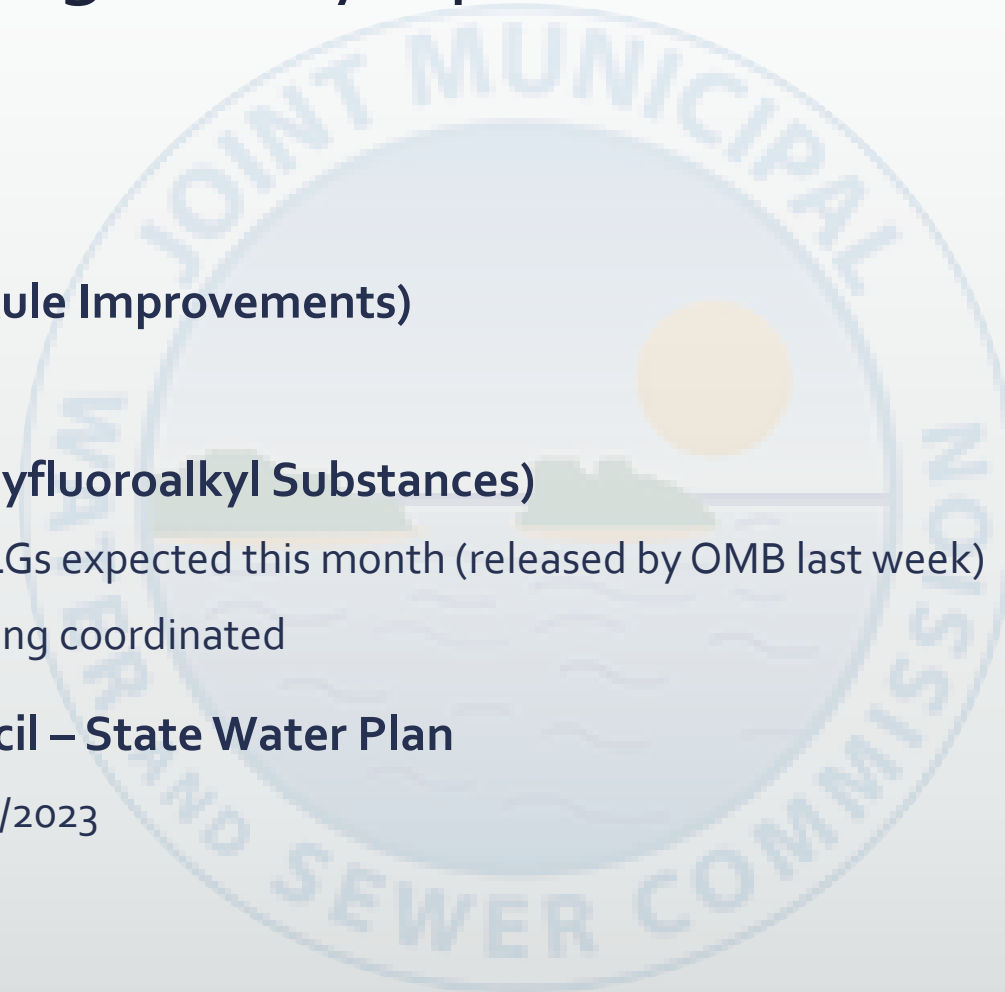
## State Gov't

- [H 3604](#) Passed Senate Finance Committee unanimously today
- [H 3799](#) Designates the first Monday of March of each year as Water Professionals Day



# Legislative/Regulatory Update

- **Water Utility Council**
  - Meeting 2/15/23
- **LCRI (Lead and Copper Rule Improvements)**
  - Primacy revisions
- **PFOA/PFOS (Per and Polyfluoroalkyl Substances)**
  - Proposed MCLs and MCLGs expected this month (released by OMB last week)
  - Comms for the public being coordinated
- **Saluda River Basin Council – State Water Plan**
  - First meeting set for 3/22/2023



# Workforce

- **Training and Education**

- In-house training day on 2/20/23
- Lockout/tagout
- Water Distribution April/May

- **Staffing**

- **Operations**

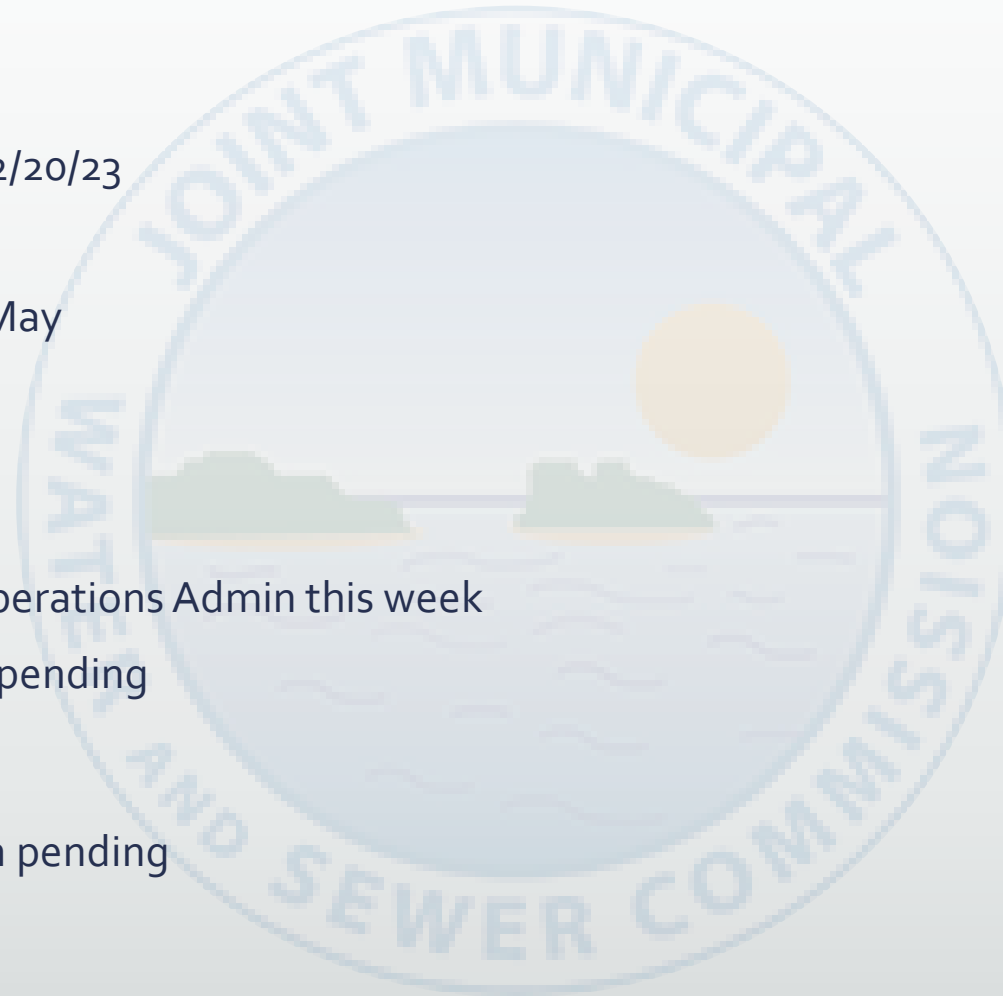
- Melinda Lee started as Operations Admin this week
- Operations Tech position pending

- **Engineering**

- Engineering Tech position pending

- **Customer Service**

- Reviewing applicants



# Operations

- **Tank Maintenance**

- Calks Ferry washout completed
- Mixers replaced in Red Bank Tank (warranty) and Two Notch Tank (waiting on quote)
- Hwy 6 and Platt Springs scheduled for the fall
- Assisting Swansea with scheduled tank maintenance

- **Water Quality**

- Water quality and chlorine residual remain stable throughout distribution system

- **Supply Chain**

- Inventory challenges improving; meter/ERT supply returning to normal



# Engineering & Construction

- **Technology – GIS/CMMS/IT**
  - CMMS (CityWorks); Woopert
  - RFQ for AMI assistance to be advertised in the near future
  - Guy is presenting at Utility Management Conference on the Project Portal

# Finance & Customer Service

- **Investments**
  - Moved Emergency Fund and 1yr OM&R accounts to CDs, bulk remains in LGIP
- **Tap Fee Study**
  - Raftelis Financial Consultants; results pending
- **Customer Information System (CIS) Upgrade**
  - CIS SpryPoint contract under review





# Capital Improvements Program

## ▪ Water Projects

- Charter Oak Elevated Water Tank permitted to operate
- Phase two of water plant transmission main; waiting on material deliveries
- Tank Control Valves project have been installed
- Pelion Water Main Project; pipe has been delivered
- Black Jack Oak Lane; waiting on permitting and closeout
- Muddy Springs Water Main Extension; waiting on permitting and closeout
- B-L Project; design phase; public meeting was held; revising PQ
- Bluefield Rd Water Main extension; apparent low bidder in McMahan Brothers \$342,336.00
- Fort's Ridge subdivision (Pelion) to extend main along Lydia Dr for improved flows; design phase

# Capital Improvements Program

- **Sewer Projects**

- Old Orangeburg Sewer Upgrades (CDBG) gravity portion; additional funding; delays due to rock
- Old Orangeburg/Platt Springs Sewer Upgrades (SRF); preliminary plans and easement exhibits
- Ashton Lakes (YMCA property); Colony Lake LS has been closed out
- Lexington Hills Lift Station rehab; planning phase
- Two Notch Lift Station #2 rehabilitation; waiting on materials
- Bluefield Pump Station; design phase
- Platt Springs Crossing project
- Calico Farms project



JMWSC at a Glance	Feb-22	Mar-22	Apr-22	May-22	Jun-22	FY22	Previous	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	FY23	Previous	
						Growth	YTD											Growth
<b>Customer Data</b>																		
Water customers	18,914	18,984	19,014	19,081	19,100	2.89%	3.38%	19,114	19,213	19,228	19,263	19,340	19,416	19,473	19,499	2.09%	1.89%	
Sewer customers	5,832	5,873	5,881	5,923	5,932	4.99%	5.49%	5,936	6,008	6,027	6,063	6,135	6,212	6,259	6,284	5.93%	3.22%	
New water only	19	44	16	29	18	250	303	8	41	4	6	12	6	9	5	91	143	
New water/sewer	56	39	3	40	5	266	300	2	67	16	36	39	86	9	19	274	179	
<b>Total new customers</b>	<b>75</b>	<b>83</b>	<b>19</b>	<b>69</b>	<b>23</b>	<b>516</b>	<b>603</b>	<b>10</b>	<b>108</b>	<b>20</b>	<b>42</b>	<b>51</b>	<b>92</b>	<b>18</b>	<b>24</b>	<b>365</b>	<b>322</b>	
Start accounts		225	223		279			251	286	208	209		153	222	184			
Close accounts		74	71		84			75	103	79	54		38	42	36			
Meters read (AMR)	19,070	19,137	19,181	19,229	19,290			19,300	19,316	19,349	19,439	19,398	19,361	19,084	19,433			
Meters unread (AMR)	39	57	95	73	81			96	89	158	94	170	278	639	331			
Disconnected/nonpmt	141	85	132	155	193			147	171	178	135	159		201	162			
Remain disconnected	26	16	21	21	29			31	26	27	10	23		34	18			
<b>Water quality complaints</b>																		
Taste/odor/color		2	0		1			2	2	1	1		0	0	2			
Pressure		4	3		6			4	3	4	6		2	1	3			
<b>Total</b>		<b>6</b>	<b>3</b>		<b>7</b>			<b>6</b>	<b>5</b>	<b>5</b>	<b>7</b>		<b>2</b>	<b>1</b>	<b>5</b>			
<b>Flow Data (MGD)</b>																		
Water avg daily flows	4.36	4.62	5.64	7.21	9.19			7.87	8.10	7.85	6.54	5.08	5.25	*4.71	4.69			
previous year	4.32	4.73	7.16	8.14	7.11			6.95	7.32	6.34	5.40	4.45	4.13	4.17	4.36			
Sewer avg daily (combined)	1.367	1.329	1.365	1.35	1.34			1.42	1.38	1.45	1.37	1.377	1.395	1.429	1.467			
previous year	1.367	1.397	1.371	1.299	1.357			1.324	1.446	1.496	1.39	1.39	1.34	1.37	1.367			
<b>Current projects</b>																		
Residential		37	37					42	42		42		41	41	41	Res lots		
Commercial		21	23					27	27		29		26	23	27	water	sewer	
JMWSC		9	9					8	8		9		9	9	9	2,185	1,572	
<b>Total projects</b>		<b>67</b>	<b>69</b>					<b>77</b>	<b>77</b>		<b>80</b>		<b>76</b>	<b>73</b>	<b>77</b>			
Locates received	1121	1334	1107	1341	1459			1273	1457	1190	1198	1198	1086	1297	1191			
Locates marked	720	765	653	826	926			705	897	722	729	747	620	860	755			
Total LF marked	64,715	56,580	52,380	65,570	63,735			59,070	48,750	46,620	59,310	46,795	52,353	67,830	65,690			

Revenues/Expenses thru feb 2023	Actual	Budget	% Budget
Operating Revenues*	14,257,741	19,772,905	72%
Operating Expenses*	7,253,022	12,401,779	58%

\*Direct operating revenues/expenses only. Does not include debt service and depreciation information.



PROGRESS THROUGH COOPERATION