

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

September 11, 2024

The Joint Municipal Water and Sewer Commission held its Wednesday, September 11, 2024, meeting at the Commission office at 5:30 PM.

MEMBERS IN ATTENDANCE

Frank Shumpert, Chairman - Town of Pelion
Joseph Hardee, Vice-Chairman - Gilbert-Summit Rural Water District
Troy Bivens, Town of Gaston
Cindy Campbell, Town of South Congaree
Bobby Keisler, County of Lexington
Hazel Livingston, Town of Lexington
Tem Miles, City of West Columbia
Lancer Shull, Town of Batesburg-Leesville

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Gene House, Operations Manager
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Ashton Blocker, Finance	Anthony Self, Engineering
Lindsay Jumper, Customer Service	Bill Orne, Hazen

The Chairman called the meeting to order.

Ms. Cindy Campbell gave the invocation. The pledge of Allegiance was said.

The Chairman confirmed the media had been notified.

Chairman Shumpert addressed item four (4) regarding consideration of minutes from the 8/14/24 meeting. Mr. Bobby Keisler made the motion to accept the minutes as submitted. Mr. Tem Miles seconded the motion, and it passed unanimously.

The Chairman addressed item five (5) resolution to approve use of Principal Forgiveness for SRF Loan on the Batesburg-Leesville Water Project. Mr. Nicholson presented a copy of the resolution approving the acceptance of certain loan assistance monies from the SC Water Quality Revolving Fund. This would allow for over \$5.196 million in principal forgiveness on the Commission's part of the SRF Loan. Mr. Tem Miles made the motion to approve the resolution as presented by the State Revolving Fund. Mr. Bobby Keisler seconded the motion, and it passed unanimously.

Chairman Shumpert addressed item six (6) presentation of updated 20-Year Water Distribution Master Plan. Mr. Nicholson recognized Mr. Guy Schmoltze and Mr. Bill Orne. Mr. Schmoltze and Mr. Orne presented a detailed report to the board regarding area growth and the Commission's 20-year plan. A copy of the presentation is attached to the minutes.

The Chairman addressed item seven (7) Executive Report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman Shumpert addressed item eight (8) Executive Session. There were no items to discuss.

The Chairman addressed item ten (10) announcements. Mr. Jay Nicholson stated that the next scheduled meeting would be October 9th, 2024. Mr. Nicholson also congratulated Mr. Anthony Self on his new baby boy Miller that was born August 22nd.

As there was no other business, Mr. Tem Miles made a motion to adjourn the meeting. Mr. Bobby Keisler seconded the motion, and the motion passed unanimously. The meeting adjourned at 7:05pm.



PROGRESS THROUGH COOPERATION

Executive Report

August 14 – September 11, 2024

Legislative/Regulatory Update

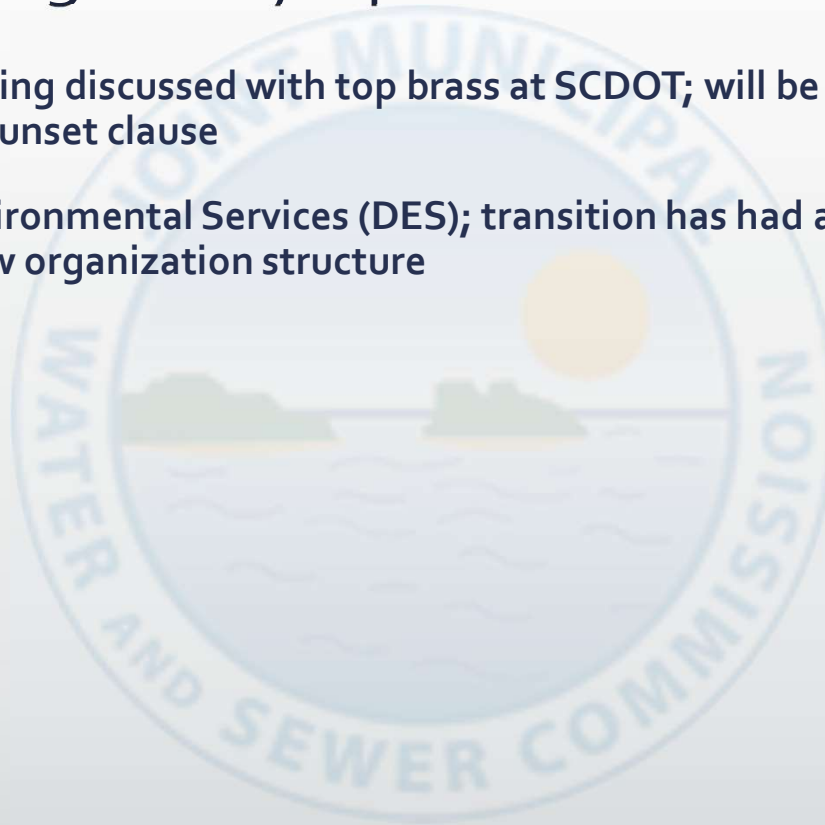


- **Batesburg-Leesville project**
- Project is full steam ahead
- **Swansea**
- Project making good progress
- Some issues exposed



Legislative/Regulatory Update

- Utility Relocation law being discussed with top brass at SCDOT; will be targeting sponsors to extend the sunset clause
- New Department of Environmental Services (DES); transition has had a few bumps but progressing with new organization structure



Professional Engagement

- **Conferences/Meetings**
 - WEASC Capital District Golf Tournament this month
- **Saluda River Basin Council**
 - Meeting next week
 - Draft plan under review
- **WUC call this morning**
- **Met with Cayce leadership to discuss current and future needs, more meetings to come**



Workforce

- **Training and Education**

- Confined Space Training held in August
- In-house training scheduled for 10/14

- **Staffing**

- **Operations**

- Full staff (FYE 24)

- **Engineering**

- Full staff

- **Customer Service**

- Full staff

- **Finance**

- IT position being covered through VC3 temp service



Operations

- **Tank Maintenance**

- All inspections and maintenance up to date

- **Water Quality**

- Chlorine residuals remain stable throughout distribution system
 - Minimal flushing in several areas per normal operational optimization
 - Several minor leak repairs in Pelion and Swansea

- **Sewer Collections**

- No SSOs in August



Operations

- **Swansea**

- All lift stations inspected and repaired/adjusted for operational efficiency
- Five water repairs (4 services and 1 main)
- Chloramine feed repaired and adjusted for optimal feed; stable chlorine residuals throughout town



Engineering & Construction

- CMMS – CityWorks flushing and valve maint programs developed
- RFQ for AMI assistance to be advertised soon
- 20 yr Master Distribution Plan presented this meeting

Finance

- Investments remain strong
- ACH rollout on small sample of vendors continues to grow
- Principal Forgiveness resolution for BL SRF loan (\$5.196M)
- Met with bond counsel and FA on borrowing strategy; anticipate borrowing within the next 24 months
- Working with GP consultant to improve efficient use of modules
- Auditors onsite next month; presentation of ACFR in January

Customer Service

- Customer Information System (CIS) Upgrade
- SpryPoint testing continues; go live is anticipated this fall

Capital Improvements Program

▪ Water Projects

- We have provided comments for the Pelion Main Street Water Main Replacement PER
- Black Jack Oak Lane; we have requested additional information prior to reimbursement
- Muddy Springs Water Main Extension; have not received information for reimbursement
- B-L Project; full steam ahead
- Fort's Ridge subdivision (Pelion) to extend main along Lydia Dr for improved flows; project has been permitted for construction
- Calico Farms; working with project engineers on long term water plan in this area
- Working with GMC on water main improvements at the Platt Springs Tank; submitted for permitting
- Submitted a PQ to SCDES/SRF for the Pelion Water System Upgrade (PF)
- Traffic circle relocation projects – Bethany Ch/Boiling Springs, Meadowfield/Hwy 6
- 20 year Master Plan updated

Capital Improvements Program

- **Sewer Projects**

- Old Orangeburg Sewer Upgrades (CDBG) gravity portion; hope to close project soon
- Old Orangeburg/Platt Springs Sewer Upgrades (SRF); Wiley Easton continues to make progress
- Platt Springs Crossing project; Commission associated project completed and permitted
- Lexington Hills Lift Station rehab; changed suppliers and package on order
- Bluefield Pump Station; permitted and in operation
- Calico Farms project; conceptual design phase (sewer routing and pump station)
- Highfill Engineering continues design on force main upgrade along Bluefield Rd
- GHD looking at Business Park lift station project
- Master Plan work beginning soon

JMWSC at a Glance	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY24 Growth	Previous YTD	Jul-24	Aug-24	FY25 Growth	Previous YTD
Customer Data																	
Water customers	19,771	19,813	19,908	19,987	20,092	20,127	20,161	20,236	20,294	20,366	20,387	3.49%	3.14%	20,406	20,507	0.59%	0.37%
Sewer customers	6,400	6,421	6,468	6,522	6,629	6,652	6,661	6,699	6,748	6,777	6,788	6.31%	7.64%	6,802	6,887	1.46%	0.25%
New water only	33	29	47	36	4	31	22	26	37	9	11	294	195	5	10	294	42
New water/sewer	4	31	40	62	84	11	21	32	30	19	14	352	378	69	45	352	8
Total new customers	37	60	87	98	88	42	43	58	67	28	25	646	573	74	55	646	50
Start accounts	256	170	209	140	156	239	200	187	218	191	243			286	172		
Close accounts	74	58	54	34	45	50	45	50	53	57	54			92	60		
Meters read (AMR)	19,943	19,958	20,019	20,135	20,114	20,308	20,335	20,324	20,349	20,494	20,558			20,576	20,586		
Meters unread (AMR)	78	100	80	58	159	79	82	119	168	79	85			84	104		
Disconnected/nonpmt	124	118	137	skipped	skipped	139	147	140	160	156	125			155	58		
Remain disconnected	16	17	30	n/a	n/a	33	25	17	12	10	28			27	6		
Water quality complaints																	
Taste/odor/color	1	0	0	0	0	6	2	2	1	3	2			1	2		
Pressure	5	1	0	0	0	1	2	3	13	2	15			6	11		
Total	6	1	0	0	0	7	4	5	14	5	17			7	13		
Flow Data (MGD)																	
Water avg daily flows	9.20	8.20	7.80	6.02	5.35	5.46	4.78	4.97	6.20	7.50	8.64			8.53	7.27		
previous year	8.10	7.85	6.54	5.08	5.25	*4.71	4.69	5.36	6.22	7.40	8.39			9.02	9.20		
Sewer avg daily (combined)	1.49	1.52	1.42	1.46	1.52	1.52	1.53	1.61	1.502	1.6	1.49			1.48	1.76		
previous year	1.38		1.37	1.377	1.395	1.429	1.493	1.431	1.513	1.44	1.42			1.52	1.49		
Current projects																	
Residential	37	35	38		37	39		38	43	43				44	43	Res lots	
Commercial	21	24	24		24	24		24	17	19				27	31	water	sewer
JMWSC	8	8	8		9	9		9	9	9				8	9	3,196	2,811
Total projects	66	67	70		70	72		71	69	71							
Locates received	898	972	1099	859	707	907	1050	1268	1733	1148	903			1168	999		
Locates marked	539	596	714	584	447	590	716	891	1270	873	589			776	735		
Total LF marked	58,815	59,385	55,225	48,910	38,780	45,210	84,255	107,950	139,480	97,510	59,410			53,390	53,260		

Revenues/Expenses thru aug 2024	Actual	Budget	% Budget
Operating Revenues *	4,887,553	24,715,029	20%
Operating Expenses *	1,572,572	15,346,318	10%
*Direct operating revenues/expenses only. Does not include debt service and depreciation information.			



PROGRESS THROUGH COOPERATION